



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OFFICE
NATIONAL PRINTING OFFICE



📍 EDSA corner NIA North Road, Diliman, Quezon City ✉ records@npo.gov.ph 📘 facebook.com/OfficialNPO

INVITATION TO BID (ITB)

The National Printing Office ("NPO") hereby invites all interested parties to participate in the public auction of UNSERVICEABLE SEMI-EXPENDABLE PROPERTIES and Waste Materials on "AS IS, WHERE-IS" basis as indicated below:

ITEM/DESCRIPTION	FLOOR PRICE
One (1) Lot of Unserviceable Semi-expendable Properties (excluding ICT machineries and equipment) and Waste Materials (Annex "A")	PHP 342,000.00

All lots are located at National Printing Office, Edsa corner, NIA North Road, Diliman, Quezon City, Philippines.

In this regard, all prospective bidders are requested to submit their Bid Proposal Form with his/her name, signature, company name (if any), address and contact information indicating their offer price for the item/s indicated above. **Submission thereof shall be made from 19 September 2024 10:00AM to 27 September 2024 not later than 10:00 AM.** to **Ms. Nerissa E. Flores** of the Office of the Secretariat of the Disposal Committee at **3F National Printing Office, Edsa corner, NIA North Road, Diliman, Quezon City, Philippines.** A payment of a non-refundable fee of One Thousand Pesos (PHP 1,000.00) shall be made.

Interested Bidders may inspect (face-to-face) the items for sale starting **24 September 2024 to 26 September 2024 from 9:00 AM-11:00 AM** at **National Printing Office, Edsa corner, NIA North Road, Diliman, Quezon City, Philippines.**

NPO Disposal Committee will hold a Pre-Bid Conference on **23 September 2024 at 9:30AM** at the **National Printing Office, John Sylvannus Leech Training Room** to discuss among others the Terms of Reference.

The opening of bid shall be made on **30 September 2024 at 9:30AM** at the **John Sylvannus Training Room**. Bids shall be opened in the presence of the Bidder or its authorized representatives. Late bids shall not be accepted.

NPO reserves the right to accept or reject any bid, to annul the bidding process and to reject all bids at any time prior to the contract award, without thereby incurring any liability to the affected bidder or bidders.




ATTY. ARJAY C. LIM
Chairperson, Disposal Committee
Tel. No. 02-89252199

One NPO, Our NPO, Yes we can PO!!!

ANNEX "A"

One (1) Lot of Unserviceable Semi-expendable Properties *(excluding ICT machineries and equipment)* **and Waste Materials**

Item No.	Particulars/Articles	UOM	Quantity
1	BUNDY CLOCK	unit	2
2	TYPEWRITER	unit	5
3	ELECTRIC TYPEWRITER	unit	4
4	JACKLIFT	unit	2
5	STEEL CABINET	unit	27
6	PAPER SHREDDER	unit	2
7	TELEVISION	unit	4
8	PUSHCART	unit	9
9	ALCOHOL DISPENSER	unit	6
10	SOFA	unit	12
11	BENCH	unit	1
12	CHAIR	unit	97
13	AIR COMPRESSOR	unit	2
14	WATER DISPENSER	unit	12
15	FAN	unit	26
16	AIRCONDITIONING UNIT (WINDOW TYPE)	unit	8
17	TABLE	unit	54
18	VARIOUS WASTE MATERIALS (MACHINE PARTS, CAR PARTS, EMPTY TONER CARTRIDGES, EMPTY INK BOTTLES AND CARTIDGES, AND OTHER WASTES	lot	1

One (1) Lot of Waste Materials

Item No.	Particulars/Articles	Quantity
1	AIRCONDITIONING UNIT FAN MOTOR	1 lot
2	AVR / UPS	1 lot
3	KEYBOARD	1 lot
4	MOUSE	1 lot
5	COMPUTER CORDS, WIRES	1 lot
6	FLUORESCENT LIGHT	1 lot
7	FLUORESCENT LIGHT (HOUSE)	1 lot
8	EMPTY CONTAINER	1 lot
9	RUBBER ROLLER	1 lot
10	AIRCONDITIONING PARTS (METAL)	1 lot
11	AIRCONDITIONING PARTS (PLASTIC)	1 lot
12	REFRIGERANT TANK	1 lot
13	ROLL UP STEEL DOOR	1 lot
14	GALVANIZED IRON SHEETS	1 lot
15	TABLES & CHAIRS (PLASTIC)	1 lot
16	GRILLES FOR VENTILLATION SYSTEM	1 lot
17	CAR PARTS (METAL & PLASTIC)	1 lot
18	WOODEN TABLE/ WOODEN PLANK	1 lot
19	ASSORTED SCRAP METAL/STEEL	1 lot
20	ALUMINUM PLATE	1 lot
21	LEAD (1,022.5 kg)	1 lot