

PURCHASE ORDER  
NATIONAL PRINTING OFFICE

Entity Name

Supplier : <b>Gakken (Philippines), Inc.</b>	P.O. No. : <b>RF 21-01-0039</b>
Address : <b>130 GPI Bldg. Aurora Blvd. Corner</b>	Date : <b>January 26, 2021</b>
<b>A. Lake St. San Juan City</b>	Mode of Procurement : <b>Small Value Procurement</b>
TIN : <b>004-475-204-000</b>	<b>December 21, 2020</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>National Printing Office, Property Section</b>	Delivery Term : <b>Twenty (20) calendar days</b>
Date of Delivery : <b>Twenty (20) calendar days upon receipt of P.O.</b>	Payment Term : <b>upon completion/acceptance of goods</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	units	Multifunction Printer <ul style="list-style-type: none"><li>Print speed: 23 ppm (mono)</li><li>Print quality: Optical 600 x 600 x 2 bit dpi</li><li>Enhanced : 1200 x 1200 dpi</li><li>Processor speed: 600MHz</li><li>Standard memory: 128MB</li><li>First page out: 8.6 Seconds (Mono)</li><li>Duty cycle (monthly, A4): 50,000 Pages Recommended 2,000 pages</li><li>Printer Languages: PCL5E, PCL6</li><li>Copy speed: 23 cpm (mono)</li><li>Copy resolution: 600 x 600 dpi (mono)</li><li>Copier resize: 25-400%</li><li>Maximum copies: 999 copies</li><li>Scan type: ADF 100 sheets</li><li>Scan Size: 297 x 432 mm.</li><li>Duplex Printing: Automatic</li><li>Media sizes: A3, A4, A5, B4,B5, Oficio 216 x 340, 8k, 16k</li><li>Connectivity: High speed USB 2.) Network 10/100</li><li>Dimension / Weight" 960 x 1133 x 933 mm / 30 kg.</li></ul>	2	69,000.00	138,000.00
<div>Other Terms &amp; Conditions: All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract. <b>"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"</b></div>					

(Total Amount in Words)	One Hundred Thirty Eight Thousand Pesos Only.	P	138,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

**ANDREW DE LUNA**  
Signature over Printed Name of Supplier  
**08 FEB 2021**  
Date

**FRANCISCO V. VALES, JR.**  
Signature over Printed Name of Authorized Official  
Director IV  
Designation

Fund Cluster : _____	ORS/BURS No. : <b>RF 2021 - 01-0076 (10)</b>
Funds Available : _____	Date of the ORS/BURS: <b>1/28/2021</b>
<b>FLORANTE M. FADUL</b> Acting Chief, FMD Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	Amount : <b>P 138,000.00</b>



REPUBLIC OF THE PHILIPPINES  
**NATIONAL PRINTING OFFICE**

EDSA Corner NIA North Road, Diliman, Quezon City    yeswecanpo.nic@gmail.com    facebook.com/OfficialNPO

**NPO – BAC**

**NOTICE OF AWARD**

Date: December 23, 2020

**Gakken (Philippines), Inc. A**

130 GPI Bldg. Aurora Blvd. Corner

A. Lake St. San Juan City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **2 units Multifunction Printer (see back page for complete specifications)** for an aggregate amount of **₱138,000.00** based on terms and conditions in accompanying bid submitted on **December 21, 2020 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

**NOTE:** Performance Bond not required per Sec. 54.5 of R.A. 9184.

**FRANCISCO V. VALES, JR.**

Director IV *[Signature]*

Conforme:

Name of Bidder:

*[Signature]*  
**ANDREW DE LUNA**

Print Name & Signature

Date:

26 Jan 2021 *[Signature]*

**One NPO. Our NPO. Yes we canNPO!!!**

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)  
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257

(89)





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**BIDS AND AWARDS COMMITTEE**

RE:    RECOMMENDING    FOR  
APPROVAL    THE    AWARD    OF  
CONTRACT    TO    THE    LOWEST  
CALCULATED RESPONSIVE BID

**NPO-BAC RESOLUTION No.:** 2020-303

**WHEREAS**, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on December 21, 2020 for the purchase of 2 units Multifunction Printer under Purchase Request No. 20-12-0596, dated December 3, 2020 pursuant to R.A. 9184, Sec. 53.9 with ABC of Php140,000.00;

**WHEREAS**, the invitation for submission of price quotations for the above mentioned item/s was posted at the PhilGEPS on December 17, 2020, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

**WHEREAS**, on the scheduled Small Value Procurement, the proposal submitted were as follows:

**2 units Multifunction Printer**

Name of Bidder	Bid Amount
1. <b>Gakken (Philippines), Inc.</b>	<b>₱69,000.00/unit = ₱138,000.00</b>
2. RNET and RJ4 General Merchandise	₱69,700.00/unit = ₱139,400.00
3. M.B. Belleza Enterprises	₱75,000.00/unit = ₱150,000.00

**WHEREAS**, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Gakken (Philippines), Inc.** was found to be the Lowest Calculated Responsive Bid;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend the award of the above stated item/s to **Gakken (Philippines), Inc.** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

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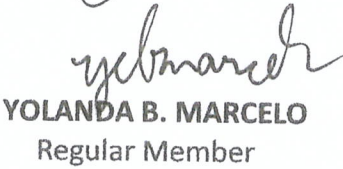
**RESOLVED**, at the National Printing Office, EDSA cor. NIA North Road, Diliman, Quezon City this 22<sup>th</sup> day of December 2020.

*DIC*  
**ENGR. NEIL L. MACARAEG**  
Chairman

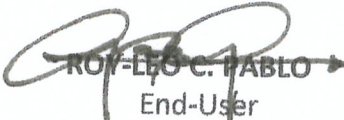
  
**NAPOLÉON G. GONZALES**  
Vice-Chairman

  
**EDDIE B. VISTA**  
Regular Member

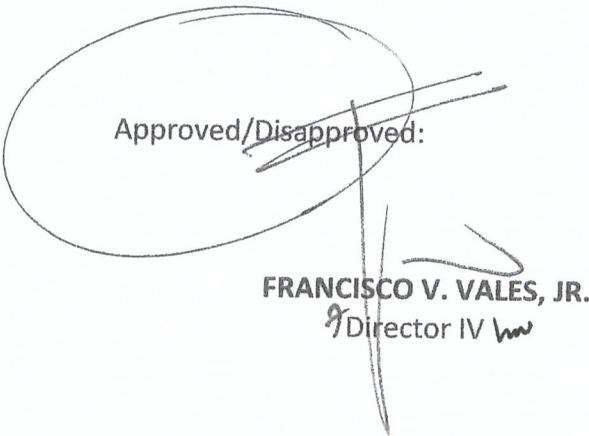
  
**CHERYL F. BABAGO**  
Regular Member

  
**YOLANDA B. MARCELO**  
Regular Member

  
**MICHELLE F. NAPSON**  
Provisional Member

  
**ROY-LEO C. PABLO**  
End-User

Approved/Disapproved:



**FRANCISCO V. VALES, JR.**  
Director IV *hw*



PURCHASE REQUEST

Entity Name: NATIONAL PRINTING OFFICE

Fund Cluster:

Office/ Section HRM IT Unit		PR No. : 20-12-0596 Responsibility Center Code :		Date: Dec. 3, 2020	
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Unit	MULTIFUNCTION PRINTER	2	70,000.00	140,000.00
		• Print speed : 23 ppm (mono)			
		• Print quality: Optical: 600 x 600 x 2 bit dpi			
		Enhanced: 1200 x 1200 dpi			
		• Processor speed: 600MHz			
		• Standard memory: 128MB			
		• First page out: 8.6 Seconds (Mono)			
		• Duty cycle (monthly,A4): 50,000 Pages Recommended			
		2,000 Pages			
		• Printer Languages: PCL5E, PCL6			
		• Copy speed: 23 cpm (mono)			
		• Copy resolution: 600 x 600dpi (mono)			
		• Copier resize: 25-400%			
		• Maximum copies: 999 copies			
		• Scan type: ADF 100 sheets			
		• Scan Size: 297 x 432 mm.			
		• Duplex Printing: Automatic			
		• Media sizes: A3, A4, A5, B4, B5, Oficio 216 x 340, 8K, 16K			
		• Connectivity: High speed USB 2.0 Network 10/100			
		• Dimension / Weight: 960 x 1133 x 933 mm / 30 kg.			
		--nothing follows--			
				TOTAL	140,000.00
<div><div><div>National Printing Office</div><div>RECEIVED</div><div>BY <i>[Signature]</i></div><div>DATE DEC 14 2020</div><div>Bids and Awards Committee</div></div><div><div><i>[Signature]</i></div><div>MICHELLE F. DAPSON</div><div>Chief, Suply and Property Section</div></div><div><div>FUNDS AVAILABLE</div><div>DATE 12/9</div><div>AMOUNT ₱ 140,000.00</div><div>Certified by:</div><div><i>[Signature]</i></div><div>FLORANTE M. FADUL</div><div>Acting Chief, FMD</div></div></div>					
Purpose: To be used by Motorpool Section and PPCD for making reports and other official document.					
<div><div>Signature : <i>[Signature]</i></div><div>Printed Name : ROY-LEOC PABLO</div><div>Designation : Head, ITU</div></div> <div><div>Requested by:</div><div>Approved by:</div><div>FRANCISCO V. VALES JR.</div><div>Director IV <i>[Signature]</i></div></div>					