



## INVITATION TO BID

### Procurement of Supply and Delivery of 4 Lots Various Printing Papers

1. The *National Printing Office*, through the **Revolving Fund 2021** intends to apply the sum of **₱12,459,850.00** being the aggregate Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of ***Supply & Delivery of 4 Lots Various Printing Papers***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *National Printing Office* now invites bids for the ***Supply and Delivery of 4 Lots Various Printing Papers***:

Breakdown Cost:

Lot	Description	Unit Cost	Total Cost
1	1,000,000 sheets Bookpaper, White, 104 gsm, Size: 25" x 38", 500 sheets/ream	₱8.00/sheet	₱8,000,000.00
2	30,000 pieces Jute Tagboard, 14 pts., Size: 36" x 45", 100 pcs./bundle	₱50.00/piece	₱1,500,000.00
3	a. 2,350 kilos Bookpaper, 110 gsm, Size: 11", 235 kgs./roll	₱116.00/kilo	₱272,600.00
	b. 1,150 kilos Bookpaper, 100 gsm, Size: 11", 230 kgs./roll	₱115.00/kilo	₱132,250.00
	c. 9,625 kilos Bookpaper, 100 gsm, 14", 275 kgs./roll	₱120.00/kilo	₱1,155,000.00
4	a. 50,000 pieces Kraft Paper, 150 gsm, 200 pcs./bundle, Size: 36" x 48"	₱15.00/piece	₱750,000.00

b.	50,000 pieces Kraft Paper, 70 gsm, 200 pcs./bundle, Size: 36" x 48"	₱10.00/piece	₱500,000.00
c.	15,000 pieces Kraft Paper, 63 gsm, 200 pcs./bundle. Size: 36" x 48"	₱10.00/piece	₱150,000.00

Delivery of the Goods is required *as per P.O./Contract*. Bidders should have completed, within *three [3] years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
4. Prospective bidders may obtain further information from *National Printing Office* and inspect the Bidding Documents at the address given below during **office hours**.
5. A complete set of Bidding Documents may be acquired by interested Bidders from date of posting to May 25, 2021 from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱10,000.00 for Lot 1 and ₱5,000 each for Lots 2, 3 & 4**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *National Printing Office* will hold a Pre-Bid Conference on **May 11, 2021, 9:30 a.m.** at John Sylvannus Leech Training Room, 3<sup>rd</sup> floor of NPO Building which shall be open to prospective bidders and *can be attended as well through videoconferencing via Zoom or Google Meet*. The link of which shall be provided on the date of said conference.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **May 25, 2021, 9:30 a.m.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **May 25, 2021** immediately upon submission of bids at John Sylvannus Leech Training Room, 3<sup>rd</sup> Floor. *Bids will be opened in the presence of the bidders' authorized representatives who choose to attend at the address below, but one who has been duly designated or appointed by way of a notarized Secretary's Certificate or notarized Special Power of Attorney (SPA), whichever is applicable. Bidder's may also*

*choose to attend online through Zoom or Google Meet; the link of which shall be provided on the date of said opening. Late bids shall not be accepted.*

10. The *National Printing Office* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

***BAC SECRETARIAT***

*National Printing Office*

*Edsa corner NIA North Road,*

*Diliman, Quezon City*

*Landline: 8925-2192 / Mobile: 0917-8155170*

*Email: [npo.bacsecretariat@gmail.com](mailto:npo.bacsecretariat@gmail.com)*



**ENGR. NEIL L. MACARAEG**  
BAC Chairman