

Supplier : **Nova Business Systems, Inc.**  
Address : 557 Nueve De Febrero St. Pleasant Hills  
Mandaluyong City  
TIN : 000-136-103-000

P.O. No. :	<b>RF 21-01-0017</b>
Date :	<b>January 7, 2021</b>
Mode of Procurement :	<b>Small Value Procurement</b>
	<b>December 22, 2020</b>

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	National Printing Office, Property Section
Date of Delivery :	Ten (10) calendar days upon receipt of P.O.

Delivery Term : Ten (10) calendar days  
Payment Term : upon completion/acceptance of goods

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	2021 NPO Desk Calendar & Wall Calendar • 500 pcs. – 2021 NPO Desk Calendar Size: 9 inches x 7 inches (stand) Materials: C2S 220 with lamination (sides) Full color back to back printing Paste board 30 with holes punchinf and wired • 1,500 pcs. – 2021 NPO Wall Calendar Size: 15 inches x 20 inches Materials: Foldcote cal. 15 and Bookpaper 70 Full color with lamination and 2 colors for Bookpaper	1	315.00	157,500.00
				142.00	213,000.00

*[Handwritten signature]*

JAN 20 2021  
*[Handwritten signature]*  
 OFFICE  
 OF THE  
 COMPTROLLER  
 OF THE  
 COMMONWEALTH

**Other Terms & Conditions:**  
 All conditions stipulated in the bidding documents  
 shall be form part of this Purchase Order/Contract.  
**"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"**

National Printing Office  
**RECEIVED**  
 BY *[Handwritten signature]*  
 DATE 1/20/21  
 Bids and Awards Committee

National Printing Office  
**RELEASED**  
 BY *[Handwritten signature]*  
 DATE 1/21/21  
 Bids and Awards Committee

(Total Amount in Words)	Three Hundred Seventy Thousand Five Hundred Pesos Only.	₱ 370,500.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Very truly yours,

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

Date \_\_\_\_\_

Director IV  
Designation

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

**FLORANTE M. FADUL**  
Acting Chief, FMD

Signature over Printed Name of Chief Accountant/  
Head of Accounting Division/Unit

ORS/BURS No. : RF 2021-01-0040 (P4009)  
Date of the ORS/BURS: 1/14/2021  
Amount : \$ 330.00 (1)



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**NATIONAL PRINTING OFFICE**

📍 EDSA Corner NIA North Road, Dilliman, Quezon City    ✉ yeswecanpo.nic@gmail.com    📘 facebook.com/OfficialNPO

**NPO – BAC**

**NOTICE OF AWARD**

Date: December 23, 2020

**Nova Business Systems, Inc.**

557 Nueve De Febrero St. Pleasant Hills

Mandaluyong City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **1 Lot 2021 NPO Desk Calendar & Wall Calendar (see back page for complete specifications)** for an aggregate amount of **₱370,500.00** based on terms and conditions in accompanying bid submitted on **December 22, 2020 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

**NOTE:** Performance Bond not required per Sec. 54.5 of R.A. 9184.

**FRANCISCO V. VALES, JR.**

Director IV *ma q*

Conforme:

Name of Bidder: *Mark Serrin*

Print Name & Signature

Date: 1/6/21

*P.O. # 21-01-0017*

*One NPO, Our NPO, Yes we canNPO!!! -7-21*

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)  
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257

(29)





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**BIDS AND AWARDS COMMITTEE**

RE:    RECOMMENDING    FOR  
APPROVAL    THE    AWARD    OF  
CONTRACT    TO    THE    LOWEST  
CALCULATED RESPONSIVE BID

**NPO-BAC RESOLUTION No.:** 2020-304

**WHEREAS**, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on December 22, 2020 for the purchase of 1 Lot- 2021 NPO Desk Calendar & Wall Calendar under Purchase Request No. 20-12-0629, dated December 17, 2020 pursuant to R.A. 9184, Sec. 53.9 with ABC of Php379,500.00;

**WHEREAS**, the invitation for submission of price quotations for the above mentioned item/s was posted at the PhilGEPS on December 18, 2020, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

**WHEREAS**, on the scheduled Small Value Procurement, the proposal submitted were as follows:

**1 Lot – 2021 NPO Desk Calendar & Wall Calendar**

	Name of Bidder	Bid Amount
1.	<b>Nova Business Systems Inc.</b>	<b>₱370,500.00/Lot</b>
2.	Dhenzian Creative Printing Services	₱375,000.00/Lot
3.	Adelko Printing Press	₱377,500.00/Lot

**WHEREAS**, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Nova Business Systems Inc.** was found to be the Lowest Calculated Responsive Bid;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend the award of the above stated item/s to **Nova Business Systems Inc.** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

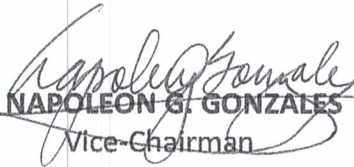
gk

**One NPO, Our NPO, Yes we caNPO!!!**

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**RESOLVED**, at the National Printing Office, EDSA cor. NIA North Road, Diliman, Quezon City this 23<sup>th</sup> day of December 2020.

*OIC*  
**ENGR. NEIL L. MACARAEG**  
Chairman

  
**NAPOLEON G. GONZALES**  
Vice-Chairman

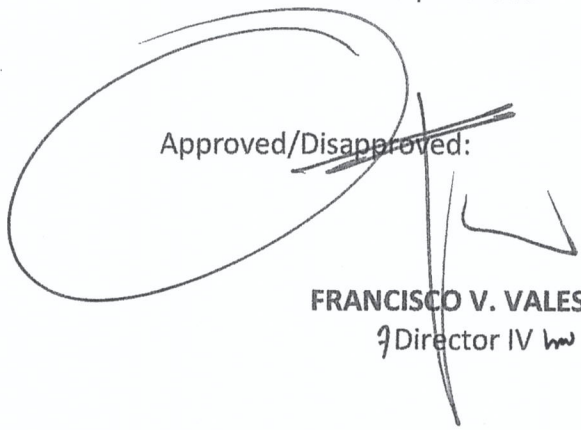
  
**EDDIE B. VISTA**  
Regular Member

  
**CHERYL F. BABAGO**  
Regular Member

  
**YOLANDA B. MARCELO**  
Regular Member

  
**MICHELLE F. NAPSON**  
Provisional Member/End-User

Approved/Disapproved:

  
**FRANCISCO V. VALES, JR.**  
Director IV *hw*

NPO-BAC Resolution No. 2020-307