

**PURCHASE ORDER
NATIONAL PRINTING OFFICE**

Entity Name

Supplier : Philcopy Corporation	P.O. No. : RF 20-11-0254
Address : #793 J.P. Rizal Avenue, Makati City	Date : November 17, 2020
TIN : 000-169-318-000	Mode of Procurement : Small Value Procurement
	November 3, 2020

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : National Printing Office, Property Section	Delivery Term : Fifteen (15) calendar days
Date of Delivery : Fifteen (15) calendar days upon receipt of P.O.	Payment Term : upon completion/acceptance of goods

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	PHOTOCOPYING MACHINE ^Λ Specifications: <ul style="list-style-type: none"> Digital Color Copier with Network Printing, Network Scanning & Optional Network Fax HyPAS solution platform technology enables powerful customizations Control Panel: 10.1 inch Color Touch LCD Panel Copy and Print speed of 25 copies per minute on monochrome and color at 300 dpi, A4 Scan speed of 80 images per minute on monochrome and color at 300 dpi, A4 Zoom range of 25 to 400% Copy and Scan Resolution of 600 x 600 dpi Print Resolution of 1,200 x 1,200 dpi, 2bit depth of 4,800 dpi equivalent x 1,200 dpi Warm-up time 18 seconds or less Copy size is from A6R up to A3 Print Size is from A6R up to SRA3 plus banner size Standard Memory Capacity is 4GB RAM, 32GB SSD upgradeable with optional 320GB Hard Disk Drive Maximum Duty Cycle of 100,000 pages per month Input paper capacity of two-550-sheets universal paper cassette and 150-sheets multi-purpose tray Upgradeable input capacity with a maximum of 7,150 sheets by adding optional 3,000 sheets large capacity Paper Feeder and optional 3,000 sheets side Deck 	1 ^Λ		198,500.00 ^Λ
<div style="display: flex; justify-content: space-between;"> <div> <p>National Printing Office</p> <p>RECEIVED</p> <p>BY <i>[Signature]</i></p> <p>DATE <i>11/23/20</i></p> <p>Bids and Awards Committee</p> </div> <div> <p>National Printing Office</p> <p>RELEASED</p> <p>BY <i>[Signature]</i></p> <p>DATE <i>11/25/20</i></p> <p>Bids and Awards Committee</p> </div> <div> <p align="center">PAGE 1</p> <p>Other Terms & Conditions: All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract. "THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"</p> </div> <div> <p><i>Nov 18 2020</i></p> <p><i>Page 193</i></p> </div> <div> <p><i>Page 193</i></p> </div> </div>					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

[Signature]
Signature over Printed Name of Supplier

FRANCISCO V. VALES, JR.
Signature over Printed Name of Authorized Official

Director IV
Designation

Fund Cluster :

Funds Available :

FLORANTE M. FADUL
Acting Chief, FMD
Signature over Printed Name of Chief Accountant/
Head of Accounting Division/Unit

ORS/BURS No. : **RF 2020-11-0659 (co)**
Date of the ORS/BURS : **11/18/2020**
Amount : **₱ 198,500.00**

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	November 3, 2020

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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
cont.	unit	PHOTOCOPYING MACHINE Specifications: <ul style="list-style-type: none"> Maximum Output capacity 4,300 sheets by adding optional Document Finisher Maintenance (DRUM) Kit is up to 200,000 copies Toner capacity for Cyan, Magenta and Yellow is up to 12,000 copies and for Black is up to 20,000 copies at 5% density A4 size Built-in Duplex Unit-BACK TO BACK 140 sheets Document Processor Standard Scan Once Print Many and Electronic Sort Function Management Codes up to a maximum of 1000 codes Printer Processor Printer Processor Freescale QorIQ T1024 (dual core)/1.0 GHz Compatible with Windows, Macintosh, Linux, Unix Built in Gigabit-Network, USB 3.0 four USB 2.0 Host Connection and NFC Tag PCL6, KPDL3 (Post Script 3 compatible), PDF Direct Print, XPS Direct Print and Open XPS emulations. Auto emulation Sensing USB Memory Printing and Scanning Scan to SMB/E-mail/FTP/USB Host/Box, Network TWAIN Scan and WSD Scan Scanning Mode: Color, Grayscale and B & W File Format of PDF (High compression, encrypted, PDF/A), TIFF, JPG, XPS, Open XPS and Searchable PDF (option) 	1		

National Printing Office
RECEIVED
BY [Signature]
DATE 11-23-20
Bids and Awards Committee

National Printing Office
RELEASED
BY [Signature]
DATE 11/25/20
Bids and Awards Committee

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Other Terms & Conditions:
All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract.
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Conforme:

Very truly yours,

[Signature]
Signature over Printed Name of Supplier
11/25/2020
Date

[Signature]
FRANCISCO V. VALES, JR.
Signature over Printed Name of Authorized Official

Director IV
Designation

Fund Cluster : _____ Funds Available : _____ FLORANTE M. FADUL Acting Chief, FMD Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	ORS/BURS No. : <u>RF 2020-11-0089 CLO</u> Date of the ORS/BURS: <u>11/18/2020</u> Amount : <u>P198,000.00</u>
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PURCHASE ORDER
NATIONAL PRINTING OFFICE

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Supplier : **Philcopy Corporation**
Address : **#793 J.P. Rizal Avenue, Makati City**
TIN : **000-169-318-000**

P.O. No. : **RF 20-11-0254**
Date : **November 17, 2020**
Mode of Procurement : **Small Value Procurement**
November 3, 2020

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Delivery Term : **Fifteen (15) calendar days**
Payment Term : **upon completion/acceptance of goods**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
cont.	unit	PHOTOCOPYING MACHINE <u>Specifications:</u> <ul style="list-style-type: none">Fax Modem speed of 33.6 kbps (optional)Power consumption copying/printing 510W on color and monochromeReady mode 50WPower-saving (sleep mode) 0.7W or lessDimensions (W x D x H) 602 x 665 x 790mmWeight is approx. 90 kg. Steel Table 2 years Warranty on Parts, 10 years warranty on service maintenance	1		

National Printing Office
RECEIVED
BY [Signature]
DATE 11-23-20
Bids and Awards Committee

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INT. SEC. DIV.
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(Total Amount in Words) **One Hundred Ninety Eight Thousand Five Hundred Pesos Only.** **P 198,500.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
Signature over Printed Name of Supplier
11/20/2020
Date

Very truly yours,

[Signature]
FRANCISCO V. VALES, JR.
Signature over Printed Name of Authorized Official
Director IV
Designation

Fund Cluster :
Funds Available :
[Signature]
FLORANTE M. FADUL
Acting Chief, FMD
Signature over Printed Name of Chief Accountant/
Head of Accounting Division/Unit

ORS/BURS No. : **RF 2020-11-0659 (CO)**
Date of the ORS/BURS : **11/18/2020**
Amount : **P 198,500.00**



REPUBLIC OF THE PHILIPPINES

NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

NPO – BAC

NOTICE OF AWARD

Philcopy Corporation

#793 J.P. Rizal Avenue,

Makati City

Date: November 5, 2020

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **1 unit Photocopying Machine (see back page for complete specifications)** for an aggregate amount of **₱198,500.00** based on terms and conditions in accompanying bid submitted on **November 3, 2020 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO V. VALES, JR.
Director IV

Conforme:

Name of Bidder:

REDGUE ESMELE
Print Name & Signature

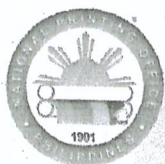
Date:

11/17/20

One NPO. Our NPO. Yes we canNPO!!!

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257

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REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR
APPROVAL THE AWARD OF
CONTRACT TO THE LOWEST
CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2020 - 0225

WHEREAS, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on November 3, 2020 for the purchase of 1 unit Photocopying Machine under Purchase Request No. 20-10-0494 dated October 7, 2020 pursuant to R.A. 9184, Sec. 53.9 with ABC of Php220,000.00;

WHEREAS, the invitation for submission of price quotations for the abovementioned item/s was posted at the PhilGEPS on October 28, 2020, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

WHEREAS, on the scheduled Small Value Procurement, the proposal submitted were as follows:

1 unit Photocopying Machine

Name of Bidder	Bid Amount
1. E-Copy Corporation	₱168,880.00/unit
2. Philcopy Corporation	₱198,500.00/unit ^
3. Photopro Trading and Gen. Merchandise Co.	₱202,500.00/unit
4. NGAT'S Trading	₱219,999.50/unit
5. Mindanao Lab Services	₱220,000.00/unit

WHEREAS, E-Copy Corporation submitted a Philgeps Registration without Certified True Copy and failed to attached a photocopy of any government issued ID as per Request for Quotation (RFQ), page 2, thus, declared non-compliant;

WHEREAS, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Philcopy Corporation** was found to be the Lowest Calculated Responsive Bid;

NOW, THEREFORE, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend the award of the above stated item/s to **Philcopy Corporation** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

One NPO. Our NPO. Yes we canNPO!!!

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RESOLVED, at the National Printing Office, EDSA cor. NIA North Road, Diliman, Quezon City this 4th day of November 2020.

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ENGR. NEIL L. MACARAEG
Chairman

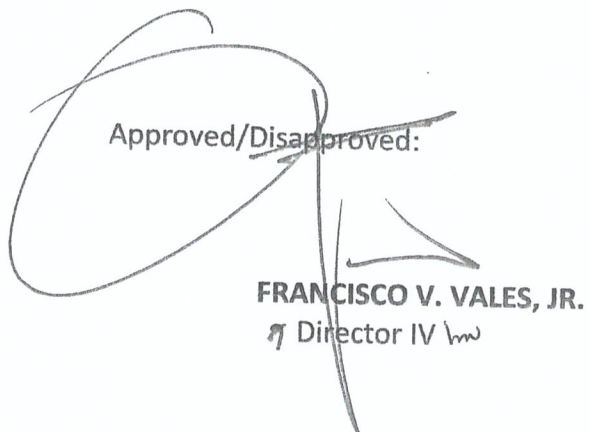


NAPOLEON G. GONZALES
Vice-Chairman


EDDIE B. VISTA
Regular Member


CHERYL F. BABAGO
Regular Member


YOLANDA B. MARCELO
Regular Member


MICHELLE F. JAPSON
Provisional Member/End-User

Approved/Disapproved:

FRANCISCO V. VALES, JR.
Director IV 

NPO-BAC Resolution No. 2020-0225