

PURCHASE ORDER  
NATIONAL PRINTING OFFICE  
Entity Name

Supplier : <u>Embu Integrated &amp; Trading Corporation</u>	P.O. No. : <u>RF 20-01-0010</u>
Address : <u>#227 Rizal Ave., Grace Park, Caloocan City</u>	Date : <u>January 10, 2020</u>
TIN : <u>000-299-941-000</u>	Mode of Procurement : <u>Small Value Procurement</u>
	December 20, 2019

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>National Printing Office, Property Section</u>	Delivery Term : <u>Ten (10) calendar days</u>
Date of Delivery : <u>Ten (10) calendar days upon receipt of P.O.</u>	Payment Term : <u>upon completion/acceptance of goods</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	kgs.	Blue Carbonless Paper, CFB Middle Sheet, 50 gsm, Blue Image, Ordinary, Size: 11 x 6,000m, 84 kgs.  Plus or minus 5% in weight per roll, smooth & highly sensitive copying capability, with long term durability, no splice from the whole roll, wrapped & properly labelled, with numbers, free from curls, creases, pinholes & non-blotting fresh stock, high grade quality & with pallet. With free sample provided by the supplier (5 meters), date manufactured indicated continuous numbering from the bottom.  <b>ADDITIONAL REQUIREMENTS/CONDITION DELIVERY:</b> The supplier shall be responsible for the unloading of the delivered papers from the truck/van to the weighing area and the weighing thereof of said items without additional cost to NPO.  <b>Other Terms &amp; Conditions:</b> All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract. <b>"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"</b>	4,200	223.50	938,700.00

National Printing Office  
RECEIVED  
BY [Signature]  
DATE 1/20/2020  
Bids and Awards Committee

NATIONAL PRINTING OFFICE  
RECEIVED  
JAN 16 2020  
OFFICE OF THE DIRECTOR  
Tel. No. (02) 875 2187  
Fax No. (02) 875 2189

National Printing Office  
RELEASED  
BY [Signature]  
DATE 1/20/2020  
Bids and Awards Committee

NATIONAL PRINTING OFFICE  
JAN 20 2020  
OFFICE OF THE DIRECTOR  
Tel. No. (02) 875 2187  
Fax No. (02) 875 2189

(Total Amount in Words)	Nine Hundred Thirty Eight Thousand Seven Hundred Pesos Only.	P	938,700.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:	Very truly yours,
<u>[Signature]</u> Signature over Printed Name of Supplier	<u>FRANCISCO V. VALES, JR.</u> Signature over Printed Name of Authorized Official
<u>Jan. 20, 2020</u> Date	<u>Director IV</u> Designation

Fund Cluster : _____	ORS/BURS No. : <u>RF2020-01-0046 (Rev)</u>
Funds Available : _____	Date of the ORS/BURS: <u>1/15/20</u>
<u>FLORANTE M. FADUL</u> Acting Chief, FMD Signature over Printed Name of Chief Head of Accounting Division/Unit	Amount : <u>₱ 938,700.00</u>



REPUBLIC OF THE PHILIPPINES  
**NATIONAL PRINTING OFFICE**

EDSA Corner NIA North Road, Diliman, Quezon City    yeswecanpo.nic@gmail.com    facebook.com/OfficialNPO

**NPO – BAC**

**NOTICE OF AWARD**

Date: December 23, 2019

**Embu Integrated & Trading Corporation**

#227 Rizal Ave., Grace Park,

Caloocan city

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **4,200 kgs. Blue Carbonless Paper, CFB Middle Sheet, 50 gsm, Blue Image, Ordinary, Size: 11 x 6,000m, 84 kgs. (see back page for complete specifications)** for an aggregate amount of **₱938,700.00** based on terms and conditions in accompanying bid submitted on **December 20, 2019 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

**NOTE:** Performance Bond not required per Sec. 54.5 of R.A. 9184.

**FRANCISCO V. VALES, JR.**

Director IV

Conforme:

Name of Bidder:

Print Name & Signature

Date:

PO# 20-01-0010, dtd 1/10/2020

**One NPO, Our NPO, Yes we canNPO!!!**

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)  
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257

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REPUBLIC OF THE PHILIPPINES  
**NATIONAL PRINTING OFFICE**

EDSA Corner NIA North Road, Diliman, Quezon City    [yeswecanpo.nic@gmail.com](mailto:yeswecanpo.nic@gmail.com)    [facebook.com/OfficialNPO](https://facebook.com/OfficialNPO)

**BIDS AND AWARDS COMMITTEE**

RE:    RECOMMENDING    FOR  
APPROVAL    THE    AWARD    OF  
CONTRACT    TO    THE    LOWEST  
CALCULATED RESPONSIVE BID

**NPO-BAC RESOLUTION No.:** 2019-246

**WHEREAS**, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on December 20, 2019 for the purchase of 4,200 kgs. Blue Carbonless Paper, CFB Middle Sheet, 50 gsm, Blue Image, Ordinary, Size: 11 x 6,000m, 84 kgs. under Purchase Request No. 19-12-0758 dated December 5, 2019 pursuant to R.A. 9184, Sec. 53.9 with ABC of Php945,000.00;

**WHEREAS**, the invitation for submission of price quotations for the above mentioned item/s was posted at the PhilGEPS on December 17, 2019, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

**WHEREAS**, Request for Quotation were acquired by Triplex Enterprises, Inc., Nation Paper Products & Printing Corporation & Embu Integrated & Trading Corporation (copy attached);

**WHEREAS**, on the scheduled Small Value Procurement, the proposal submitted were as follows:

**4,200 kgs. Blue Carbonless Paper, CFB Middle Sheet, 50 gsm, Blue Image, Ordinary, Size: 11 x 6,000m, 84 kgs.**

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corp.	₱223.50/kg. = ₱938,700.00 <b>A</b>
2. Triplex Enterprises, Inc.	₱225.00/kg. = ₱945,000.00

**WHEREAS**, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Embu Integrated & Trading Corporation** was found to be the Lowest Calculated Responsive Bid;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend the award of the above mentioned item to **Embu Integrated & Trading Corporation** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

**One NPO, Our NPO, Yes we canNPO!!!**

**RESOLVED**, at the National Printing Office, EDSA cor. NIA North Road, Diliman, Quezon City this 20<sup>th</sup> day of December 2019.



**ENGR. NEIL L. MACARAEG**  
Chairman



**NAPOLEON G. GONZALES**  
Vice-Chairman

ON LEAVE  
**EDDIE B. VISTA**  
Regular Member



**CHERYL F. BABAGO**  
Regular Member



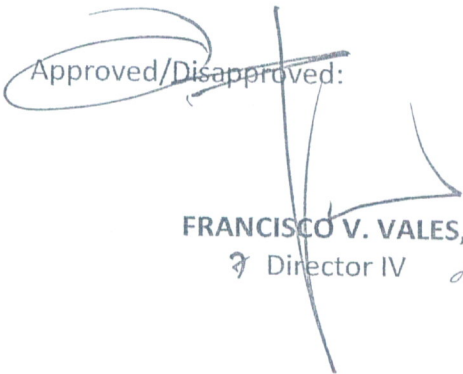
**YOLANDA B. MARCELO**  
Regular Member

ON LEAVE  
**MICHELLE F. JAPSON**  
Provisional Member



**SOFIA M. BATILARAN**  
Provisional Member/End-User

Approved/Disapproved:



**FRANCISCO V. VALES, JR.**  
Director IV