

PURCHASE ORDER
NATIONAL PRINTING OFFICE
Entity Name

Supplier : <u>Embu Integrated & Trading Corporation</u>	P.O. No. : <u>RF 19-11-0424</u>
Address : <u>#227 Rizal Ave., Grace Park, Caloocan City</u>	Date : <u>November 15, 2019</u>
TIN : <u>000-299-941-000</u>	Mode of Procurement : <u>Small Value Procurement</u>
	<u>November 11, 2019</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>National Printing Office, Property Section</u>	Delivery Term : <u>Ten (10) calendar days</u>
Date of Delivery : <u>Ten (10) calendar days upon receipt of P.O.</u>	Payment Term : <u>upon completion/acceptance of goods</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	kgs.	Bookpaper, 80 gsm, (70 lbs.), A size: 17", 350 kgs./roll Plus or minus 5% in weight per roll smooth, no splice from the whole roll, wrapped & properly labelled, with numbers, free from curls, creases pinholes & non-blotting, fresh stock high grade quality & with pallet. With free sample provided by the supplier (5 meters) date manufactured & delivery date indicated on the label, and continuous numbering from the bottom. ADDITIONAL REQUIREMENTS/CONDITION DELIVERY The supplier shall be responsible for the unloading of the delivered papers from the truck/van to the weighing area and the weighing thereof of said items without additional cost to NPO. Other Terms & Conditions: All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract. "THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"	1,750	119.75	209,562.50

National Printing Office
RECEIVED
BY [Signature]
DATE 11/20/19
Bids and Awards Committee

National Printing Office
RELEASED
DATE 11/20/19
Bids and Awards Committee

(Total Amount in Words) Two Hundred Nine Thousand Five Hundred Sixty Two & 50/100. P 209,562.50

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
Signature over Printed Name of Supplier
Nov. 20, 2019
Date

Very truly yours,

[Signature]
FRANCISCO V. VALES, JR.
Signature over Printed Name of Authorized Official
Director IV
Designation

Fund Cluster :	
Funds Available :	
	<u>[Signature]</u> FLORANTE M. FADUL Acting Chief, FMD Signature over Printed Name of Chief Head of Accounting Division/Unit

ORS/BURS No. :	<u>RF 2019-11-1402 (RW)</u>
Date of the ORS/BURS:	<u>11/15/2019</u>
Amount :	<u>P 209,562.50</u>

Original Copy Received by:



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

NPO – BAC

NOTICE OF AWARD

Date: November 13, 2019

Embu Integrated & Trading Corporation,

#227 Rizal Ave., Grace Park,

Caloocan City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with 1,750 kgs. Bookpaper, 80 gsm, (70 lbs.), Size: 17", 350 kgs./roll (see back page for complete specifications) for an aggregate amount of ₱209,562.50 based on terms and conditions in accompanying bid submitted on November 11, 2019 Small Value Procurement Sec. 53.9

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO V. VALES, JR.
Director IV

Conforme:

Name of Bidder:

Print Name & Signature

Date:

PO # Rt 19-11-0424, dtd 11/15/19

One NPO, Our NPO, Yes we canNPO!!!

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257

(34)



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR
APPROVAL THE AWARD OF
CONTRACT TO THE LOWEST
CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2019-211

WHEREAS, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on November 11, 2019 for the purchase of 1,750 kgs. Bookpaper, 80 gsm, (70 lbs), Size: 17", 350 kgs./roll under Purchase Request No. 19-10-0683 dated October 23, 2019 pursuant to R.A. 9184, Sec. 53.9 with ABC of Php212,030.00;

WHEREAS, the invitation for submission of price quotations for the above mentioned item/s was posted at the PhilGEPs on November 06, 2019, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

WHEREAS, Request for Quotation were sent to Nation Paper Products & Printing Corporation, Embu Integrated & Trading Corporation & Triplex Enterprises, Inc. (copy attached);

WHEREAS, on the scheduled Small Value Procurement, the proposal submitted were as follows:

1,750 kgs. Bookpaper, 80 gsm (70 lbs.), Size: 17", 350 kgs./roll

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱119.75/kg. = ₱209,562.50
2. Triplex Enterprises, Inc.	₱121.14/kg. = ₱211,995.00

WHEREAS, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Embu Integrated & Trading Corporation** was found to be the Lowest Calculated Responsive Bid;

NOW, THEREFORE, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend award of the above stated item/s to **Embu Integrated & Trading Corporation** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.


One NPO. Our NPO. Yes we canPO!!!



RESOLVED, at the National Printing Office, EDSA cor. NIA North Road, Diliman, Quezon City this 12th day of November 2019.



ENGR. NEIL L. MACARAEG
Chairman



NAPOLÉON G. GONZALES
Vice-Chairman



EDDIE B. VISTA
Regular Member



CHERYL F. BABAGO
Regular Member



YOLANDA B. MARCELO
Regular Member



MICHELLE F. APSON
Provisional Member



SOFIA M. BATILARAN
Provisional Member/End-User

Approved/Disapproved:



FRANCISCO V. VALES, JR.
Director IV

NPO-BAC Resolution No. 2019-211