

PURCHASE ORDER
NATIONAL PRINTING OFFICE

Entity Name

Supplier : <u>Orolex Trading</u>		P.O. No. : <u>RF 19-10-0404</u>			
Address : <u>#15 Nightingle St., Green Meadow Subd.,</u>		Date : <u>October 25, 2019</u>			
<u>Quezon City</u>		Mode of Procurement : <u>Small Value Procurement</u>			
TIN : <u>920-926-329-000</u>		<u>October 21, 2019</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>National Printing Office, Property Section</u>		Delivery Term : <u>Ten (10) calendar days</u>			
Date of Delivery : <u>Ten (10) calendar days upon receipt of P.O.</u>		Payment Term : <u>upon completion/acceptance of goods</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Lot 3	pcs.	Chipboard No.40, 100 lbs./bundle, 80 pcs./bundle, Size: 26" x 38" Guillotine trimmed, square on four sides, 80 pcs. per bundle. Wrapped and properly labelled, with numbers, free from creases, pinholes, and non-blotting fresh stock, high grade quality & with pallet. With free sample provided by the supplier (5 sheets), date manufactured & delivery date indicated on the label, continuous numbering from the bottom. NATIONAL PRINTING OFFICE RECEIVED BY <u>[Signature]</u> DATE <u>NOV 05 2019</u> Bids and Awards Committee	2,000	32.50	65,000.00
Lot 4	reams	Matt, 130 gsm, 100 lbs. (C2S), Size: 25" x 38" NATIONAL PRINTING OFFICE RELEASED BY <u>[Signature]</u> DATE <u>11/5/19</u> Bids and Awards Committee	20	2,992.00	59,840.00
					124,840.00
Other Terms & Conditions: All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract. "THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"					
(Total Amount in Words)		One Hundred Twenty Four Thousand Eight Hundred Forty Pesos Only.		P	124,840.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.					
Conforme: <u>[Signature]</u> Signature over Printed Name of Supplier <u>November 5, 2019</u> Date		Very truly yours, <u>FRANCISCO V. VALES, JR.</u> Signature over Printed Name of Authorized Official Director IV Designation			
Fund Cluster : _____ Funds Available : _____ <u>FLORANTE M. FADUL</u> Acting Chief, FMD Signature over Printed Name of Chief Head of Accounting Division/Unit		ORS/BURS No. : <u>RF 2019-10-1324 (FMD)</u> Date of the ORS/BURS: <u>10/28/2019</u> Amount : <u>P 124,840.00</u>			

Original Copy Received by:

(50)



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City

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NPO – BAC

NOTICE OF AWARD

Date: October 23, 2019

Orolex Trading

#15 Nightingale St., Green Meadow

Subd. Quezon City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with Various Paper Supplies (see back page for complete specifications) for an aggregate amount of ₱124,840.00 based on terms and conditions in accompanying bid submitted on October 21, 2019 Small Value Procurement Sec. 53.9

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO V. VALES, JR.

Director IV

Conforme:

Name of Bidder:

Jonina T. Uy
Print Name & Signature

Date:

Oct. 25, 2019

PO # 11-10-0404 dated 10/25/19

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BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR
APPROVAL THE AWARD OF
CONTRACT TO THE LOWEST
CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2019 - 201

WHEREAS, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on October 21, 2019 for the purchase of Various Paper Supplies under Purchase Request Nos. 19-10-0635, 19-10-0636, 19-10-0638 & 19-10-0639 all dated October 09, 2019 pursuant to R.A. 9184, Sec. 53.9 with ABC of Php776,055.20;

WHEREAS, the invitation for submission of price quotations for the above mentioned item/s was posted at the PhilGEPS on October 16, 2019, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

WHEREAS, on the scheduled Small Value Procurement, the proposal submitted were as follows:

Lot 1

- 1) 810 kgs. White Carbonless Paper, CB Top Sheet, Blue Image, Ordinary, 55 gsm, size: 9.5", 81 kgs./roll

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱240.00/kg. = ₱194,400.00
2. Orolex Trading	₱245.00/kg. = ₱198,450.00
3. Triplex Enterprises, Inc.	₱250.00/kg. = ₱202,500.00

- 2) 730 kgs. Pink Carbonless Paper, CFB Middle Sheet, Blue Image, Ordinary, 50 gsm, size: 9.5", 73 kgs./roll

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱245.00/kg. = ₱178,850.00
2. Orolex Trading	₱255.00/kg. = ₱186,150.00
3. Triplex Enterprises, Inc.	₱248.00/kg. = ₱181,040.00

ORIGINAL COPY ATTACHED TO:

P.O.# RF 19-10-0403, dated 10/25/2019
Embu Integrated & Trading Corp.

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Lot 2

- 921 kgs. White Carbonless Paper, CF Bottom Sheet, Blue Image, Ordinary, 55 gsm, size: 11", 92.10 kgs./roll

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱243.00/kg. = ₱223,803.00
2. Orolex Trading	₱250.00/kg.. = ₱230,250.00
3. Triplex Enterprises, Inc.	₱250.00/kg. = ₱230,250.00

Lot 3

- 2,000 pcs. Chipboard No. 40, 100 lbs./bundle, 80 pcs./bundle, size: 26" x 38"

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱32.75/pc. = ₱65,500.00
2. Orolex trading	₱32.50/pc. = ₱65,000.00
3. Triplex Enterprises, Inc.	₱32.90/pc. = ₱65,800.00

Lot 4

- 20 reams Matt, 130 gsm, 100 lbs. (C2S), size: 25" x 38"

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱2,995.00/ream = ₱59,900.00
2. Orolex Trading	₱2,992.00/ream = ₱59,840.00
3. Triplex Enterprises, Inc.	₱2,998.00/ream = ₱59,960.00

WHEREAS, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Embu Integrated & Trading Corporation for Lot 1 & Lot 2 and Orolex Trading for Lot 3 & Lot 4** were found to be the Lowest Calculated Responsive Bid;

NOW, THEREFORE, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend the award to **Embu Integrated & Trading Corporation for Lot 1 and Lot 2** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend the award to **Orolex Trading for Lot 3 and Lot 4** as the Lowest Calculated Responsive Bid/Offer;
3. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

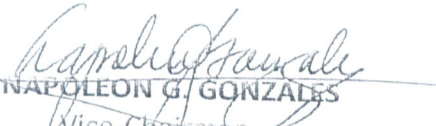
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PO # RF 19-10-0403, dated 10/25/2019

Embu Integrated & Trading Corp.

RESOLVED, at the National Printing Office, EDSA cor. NIA North Road, Diliman, Quezon City this 22nd day of October 2019.


ENGR. NEIL L. MACARAEG
Chairman


NAPOLEON G. GONZALES
Vice-Chairman


EDD B. VISTA
Regular Member

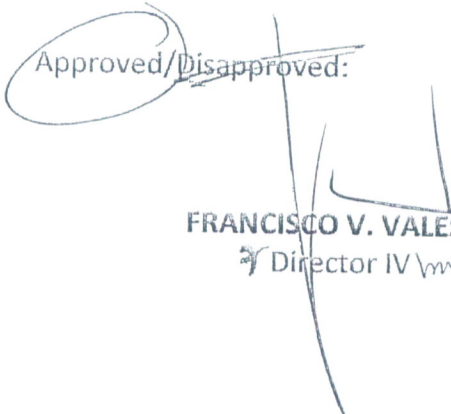

CHERYL F. BABAGO
Regular Member


YOLANDA B. MARCELO
Regular Member


MICHELLE F. APSON
Provisional Member


SOFIA M. BATILARAN
Provisional Member/End-User

Approved/Disapproved:


FRANCISCO V. VALES, JR.
Director IV

ORIGINAL COPY ATTACHED TO:

P.O # RP 19-10-0403, dated 10/25/2019

Embu Integrated & Trading Corp

NPO-BAC Resolution No. 2019-201