

PURCHASE ORDER
NATIONAL PRINTING OFFICE

Entity Name

Supplier : <u>Embu Integrated & Trading Corporation</u>	P.O. No. : <u>RF 19-10-0403</u>
Address : <u>576 EDSA, Brgy. 054, Dist, Caloocan City</u>	Date : <u>October 25, 2019</u>
TIN : <u>000-299-941-000</u>	Mode of Procurement : <u>Small Value Procurement</u>
	<u>October 21, 2019</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>National Printing Office, Property Section</u>	Delivery Term : <u>Ten (10) calendar days</u>
Date of Delivery : <u>Ten (10) calendar days upon receipt of P.O.</u>	Payment Term : <u>upon completion/acceptance of goods</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
Lot 1	kgs.	White Carbonless Paper, CB Top Sheet, Blue Image, Ordinary, 55 gsm, size: 9.5", 81 kgs./roll	810	240.00	194,400.00
	kgs.	Pink Carbonless Paper, CFB Middle Sheet, Blue Image, Ordinary, 50 gsm, size: 9.5", 73 kgs./roll	730	245.00	178,850.00
Lot 2	kgs.	White Carbonless Paper, CF Bottom Sheet, Blue Image, Ordinary, 55 gsm, size: 11", 92.10 kgs./roll	921	243.00	223,803.00
					597,053.00
<div><div><div>National Printing Office RECEIVED BY <i>[Signature]</i> DATE <u>NOV 05 2019</u> Bids and Awards Committee</div><div>National Printing Office RELEASED BY <i>[Signature]</i> DATE <u>NOV 05 2019</u> Bids and Awards Committee</div></div><div>Plus or minus 5% in weight per roll, smooth & highly sensitive copying capability, with long term durability, no splice from the whole roll, wrapped & properly labelled, with numbers, free from curls, creases, pinholes & non-blotting, fresh stock, high grade quality & with pallet. With free sample provided by the supplier (5 meters), date manufactured & delivery date indicated on the label, continuous numbering from the bottom.</div><div>ADDITIONAL REQUIREMENTS/CONDITION DELIVERY The supplier shall be responsible for the unloading of the delivered papers from the truck/van to the weighing area and the weighing thereof of said items without additional cost to NPO.</div><div>Other Terms & Conditions: All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract. "THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"</div></div>					

(Total Amount in Words)	Five Hundred Ninety Seven Thousand Fifty Three Pesos Only.	P	597,053.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Razel O. Jamison
Signature over Printed Name of Supplier

FRANCISCO V. VALES, JR.
Signature over Printed Name of Authorized Official

Nov. 25, 2019
Date

Director IV
Designation

Fund Cluster :	
Funds Available :	
	<u>FLORANTE M. FADUL</u> Acting Chief, FMD
	Signature over Printed Name of Chief Head of Accounting Division/Unit

ORS/BURS No. :	<u>RF 2019-10-1015 (FMD)</u>
Date of the ORS/BURS:	<u>10/25/2019</u>
Amount :	<u>P 597,053.00</u>

Original Copy Received by:

Razel O. Jamison

11-5-19 (49)



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

NPO – BAC

NOTICE OF AWARD

Date: October 23, 2019

Embu Integrated & Trading Corporation

576 EDSA, Brgy. 054, Dist. 2,

Caloocan City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with Various Paper Supplies (see back page for complete specifications) for an aggregate amount of ₱597,053.00 based on terms and conditions in accompanying bid submitted on October 21, 2019 Small Value Procurement Sec. 53.9

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO V. VALES, JR.
Director IV

Conforme:

Name of Bidder:

Print Name & Signature

Date:

Raul Jamlon
Oct - 25, 2019

PO # 19-D-6403, 10/25/19

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Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2184 (Telefax)
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257

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BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR
APPROVAL THE AWARD OF
CONTRACT TO THE LOWEST
CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2019 - 201

WHEREAS, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on October 21, 2019 for the purchase of Various Paper Supplies under Purchase Request Nos. 19-10-0635, 19-10-0636, 19-10-0638 & 19-10-0639 all dated October 09, 2019 pursuant to R.A. 9184, Sec. 53.9 with ABC of Php776,055.20;

WHEREAS, the invitation for submission of price quotations for the above mentioned item/s was posted at the PhilGEPS on October 16, 2019, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

WHEREAS, on the scheduled Small Value Procurement, the proposal submitted were as follows:

Lot 1

- 1) 810 kgs. White Carbonless Paper, CB Top Sheet, Blue Image, Ordinary, 55 gsm, size: 9.5", 81 kgs./roll**

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱240.00/kg. = ₱194,400.00
2. Orolex Trading	₱245.00/kg. = ₱198,450.00
3. Triplex Enterprises, Inc.	₱250.00/kg. = ₱202,500.00

- 2) 730 kgs. Pink Carbonless Paper, CFB Middle Sheet, Blue Image, Ordinary, 50 gsm, size: 9.5", 73 kgs./roll**

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱245.00/kg. = ₱178,850.00
2. Orolex Trading	₱255.00/kg. = ₱186,150.00
3. Triplex Enterprises, Inc.	₱248.00/kg. = ₱181,040.00

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Lot 2

- 921 kgs. White Carbonless Paper, CF Bottom Sheet, Blue Image, Ordinary, 55 gsm, size: 11", 92.10 kgs./roll

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱243.00/kg. = ₱223,803.00
2. Orolex Trading	₱250.00/kg.. = ₱230,250.00
3. Triplex Enterprises, Inc.	₱250.00/kg. = ₱230,250.00

Lot 3

- 2,000 pcs. Chipboard No. 40, 100 lbs./bundle, 80 pcs./bundle, size: 26" x 38"

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱32.75/pc. = ₱65,500.00
2. Orolex trading	₱32.50/pc. = ₱65,000.00
3. Triplex Enterprises, Inc.	₱32.90/pc. = ₱65,800.00

Lot 4

- 20 reams Matt, 130 gsm, 100 lbs. (C2S), size: 25" x 38"

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corporation	₱2,995.00/ream = ₱59,900.00
2. Orolex Trading	₱2,992.00/ream = ₱59,840.00
3. Triplex Enterprises, Inc.	₱2,998.00/ream = ₱59,960.00


WHEREAS, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Embu Integrated & Trading Corporation for Lot 1 & Lot 2 and Orolex Trading for Lot 3 & Lot 4** were found to be the Lowest Calculated Responsive Bid;

NOW, THEREFORE, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend the award to **Embu Integrated & Trading Corporation for Lot 1 and Lot 2** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend the award to **Orolex Trading for Lot 3 and Lot 4** as the Lowest Calculated Responsive Bid/Offer;
3. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

RESOLVED, at the National Printing Office, EDSA cor. NIA North Road, Diliman, Quezon City this 22nd day of October 2019.


ENGR. NEIL L. MACARAEG
Chairman


NAPOLION G. GONZALES
Vice-Chairman



EDDIE B. VISTA
Regular Member


CHERYL F. BABAGO
Regular Member


YOLANDA B. MARCELO
Regular Member


MICHELLE F. APSON
Provisional Member


SOFIA M. BATILARAN
Provisional Member/End-User

Approved/~~Disapproved~~:

FRANCISCO V. VALES, JR.
Director IV 