

PURCHASE ORDER  
NATIONAL PRINTING OFFICE

Entity Name

Supplier : <u>Design Excellence Home &amp; Office System Co.</u>	P.O. No. : <u>RF 19-01-0008</u>
Address : <u>#1 Binmaka St. cor Biak na Bato,</u>	Date : <u>January 07, 2019</u>
<u>Brgy. Manresa, Quezon City</u>	Mode of Procurement : <u>Small Value Procurement</u>
TIN : <u>007-240-661-000</u>	<u>December 21, 2018</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>National Printing Office, Property Section</u>	Delivery Term : <u>Fifteen (15) working days</u>
Date of Delivery : <u>Fifteen (15) working days upon receipt of P.O.</u>	Payment Term : <u>upon completion/acceptance of goods</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	units	Steel cabinet 4 Drawers Lateral Type with Handle & Barlock each drawer Gauge: #22 Size: 52"Hx33.25"Wx18"D Color: Light Gray with separate lock on each drawer	16	12,500.00	200,000.00
<div>Other Terms &amp; Conditions: All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract. "THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"</div>					

(Total Amount in Words)	Two Hundred Thousand Pesos Only.	P	200,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

MARY ROSE SOLANO  
Signature over Printed Name of Supplier

1-14-19  
Date

Very truly yours,

FRANCISCO V. VALES, JR.  
Signature over Printed Name of Authorized Official  
Director IV  
Designation

Fund Cluster :	<u>ADRIANO C. GABRIEL</u>
Funds Available :	<u>OIC-FMD</u>
	Signature over Printed Name of Chief Head of Accounting Division/Unit

ORS/BURS No. :	<u>RF 2019-01-0013 (MC)</u>
Date of the ORS/BURS:	<u>1/8/2019</u>
Amount :	<u>P200,000.00</u>

Original Copy Received by: [Signature]



REPUBLIC OF THE PHILIPPINES  
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City    yeswecanpo.nic@gmail.com    facebook.com/OfficialNPO

NPO – BAC

NOTICE OF AWARD

Date: January 4, 2019

Design Excellence Home and Office System Co.

#1 Binmaka St. cor. Biak na Bato,

Brgy. Manresa, Quezon City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **16 units Steel Cabinet ( see back page for complete specifications)** for an aggregate amount of **P200,000.00** based on terms and conditions in accompanying bid submitted on **December 21, 2018 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO V. VALES, JR.  
7 Director IV

Conforme:

Name of Bidder:

Print Name & Signature

Date:

PO # 19-01-0008, 1/7/19

One NPO, Our NPO, Yes we canNPO!!!

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)  
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax)

(21)





REPUBLIC OF THE PHILIPPINES  
**NATIONAL PRINTING OFFICE**

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**BIDS AND AWARDS COMMITTEE**

RE:        RECOMMENDING        FOR  
APPROVAL    THE    AWARD    OF  
CONTRACT    TO    THE    SINGLE  
CALCULATED RESPONSIVE BID

**NPO-BAC RESOLUTION No.:** 2019 - 008

**WHEREAS**, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on December 21, 2018 for the purchase of 16 units Steel Cabinet under Purchase Request No. 18-12-0799 dated December 5, 2018 pursuant to R.A. 9184, Sec. 53.9 with an ABC of Php209,600.00;

**WHEREAS**, the invitation for submission of price quotations for the above mentioned items was posted at the PhilGEPS on December 18, 2018, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

**WHEREAS**, Request for Quotations were sent to two (2) known suppliers namely: See Manufacturing and New A.G. Stylist Furniture while Jimminie Trading and One Lilac acquired Request for Quotation (copies attached);

**WHEREAS**, on the scheduled Small Value Procurement, only one (1) supplier submitted its bid:

***Design Excellence Home and Office System Co.***

16 units Steel Cabinet

@ P12,500.00/unit = P200,000.00


**WHEREAS**, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Design Excellence Home and Office System Co.** was found to be the Single Calculated Responsive Bid;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend the award of the above stated item to ***Design Excellence Home and Office System Co.*** as the Single Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings. *q*


**RESOLVED**, at the National Printing Office, EDSA cor. NIA North Road, Diliman, Quezon City this 3<sup>rd</sup> day of January 2019.

  
**ENGR. NEIL L. MACARAEG**  
Chairman

  
**NAPOLEON G. GONZALES**  
Vice-Chairman

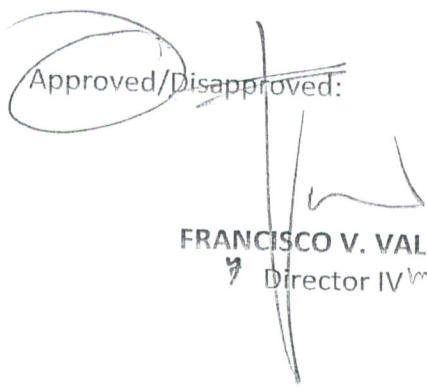
ON LEAVE  
**EDDIE B. VISTA**  
Regular Member

  
**FLORANTE M. FADUL**  
Regular Member

  
**YOLANDA B. MARCELO**  
Regular Member

  
**MICHELLE F. JAPSON**  
Provisional Member

  
**EFREN T. VILLALUZ**  
End-User/Provisional Member

  
Approved/Disapproved:

**FRANCISCO V. VALES, JR.**  
Director IV

NPO-BAC Resolution No. 2019-008