

PURCHASE ORDER
NATIONAL PRINTING OFFICE

Entity Name

Supplier : 2Go Global Int'l. Corp.	P.O. No. : RF 18-11-0289
Address : 51 Palali, Quezon City	Date : November 13, 2018
TIN : 238-578-775-000	Mode of Procurement : Small Value Procurement
	November 06, 2018

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : National Printing Office, Property Section	Delivery Term : Ten (10) calendar days
Date of Delivery : Ten (10) calendar days upon receipt of P.O.	Payment Term : upon completion/acceptance of goods

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		1 Lot Various Common Use Supplies & Consumables			
	btls.	Alcohol, Isoprophyl, 40%, 500ml.	6	75.00	450.00
	box	Ballpen, 0.7, Blue, 12 pcs./box	1	95.00	95.00
	bxs.	Ballpen, 0.5, Black, 12 pcs./box	25	60.00	1,500.00
	bxs.	Ballpen, 0.5, Blue, 12 pcs./box	25	60.00	1,500.00
	bxs.	Ballpen, 0.5, Red, 12 pcs./box	15	60.00	900.00
	pcs.	Bolt Binder, Heavy Duty	12	9.95	1,114.40
	pcs.	Clear Envelope (Clear PVC Pouch) w/ Zip Lock size at least A5	3	52.20	156.60
	pcs.	Correction Tape	200	35.00	7,000.00
	pcs.	Data File, closed, Legal, Vertical Single	6	149.00	894.00
	rolls	Double sided Tape, size: atleast 24mm x 10 yards	2	39.75	79.50
	pcs.	Envelope, Documentary Long	2,000	2.80	5,600.00
	pcs.	Envelope, Documentary short	700	2.20	1,540.00
	rolls	Facsimile Paper, 210mm x 30m	12	50.00	600.00
	bxs.	Fastener Plastic	50	42.00	2,100.00
	bxs.	File clip, Heavy Duty, Large, Bulldog clip 12 pcs./bx.	3	300.00	900.00
	bxs.	File Clip, Heavy Duty, Medium, Bulldog Clip, 1pc./bx.	3	240.00	720.00
	pcs.	File Holder	6	25.00	150.00
	packs	Folder, L-Type, A4 size, 50 pcs./pack	6	190.00	1,140.00
	packs	Folder, L-Type, Legal size, 50 pcs./pack	8	245.00	1,960.00
	pcs.	Folder, Expandable Long	50	25.00	1,250.00
	pcs.	Folder, Expandable short	50	23.00	1,150.00
	pcs.	Folder, White Long	500	7.00	3,500.00
	pcs.	Folder, White short	500	6.00	3,000.00
All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract. "THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"					

Page 1

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

FRANCISCO V. VALES, JR.

Signature over Printed Name of Authorized Official

Director IV

Designation

Fund Cluster : _____	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
WINIFREDO R. TALLA	Amount : _____
Signature over Printed Name of Chief	
Head of Accounting Division/Unit	

Original Copy Received by:

PURCHASE ORDER
NATIONAL PRINTING OFFICE
 Entity Name

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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pack	Folder, Tagboard, for A4 size Documents	1	495.00	495.00
	pack	Folder, Tagboard, for Legal size Documents	1	555.00	555.00
	bx.	Gel Pen, 0.7, Black, 12 pcs./bx.	3	285.00	855.00
	bx.	Gel Pen, 0.7, Blue, 12 pcs./bx.	3	285.00	855.00
	containers	Hand Sanitizer, 500ml, contains 68% ethyl alcohol	6	250.00	500.00
	pad	Note pad, stick on (3" x 3"), 100 sheets/pad	2	41.50	83.00
	rolls	Packaging Tape, Width 3"	50	40.00	2,000.00
	bx.	Pencil, Lead with Eraser (12 pcs./bx.)	4	84.75	339.00
	pcs.	Permanent Marker, Broad, Black	24	31.75	762.00
	pcs.	Permanent Marker, Broad, Blue	48	31.75	1,524.00
	pcs.	Permanent Marker, Broad, Red	36	31.75	1,143.00
	packs	Post-It Sign Here	7	80.00	560.00
	bx.	Press Board Folder, short color: Red 100 pcs.bx.	2	23.50	47.00
	pcs.	Sign Pen, 0.5, Black, 12 pcs./box	108	50.00	5,400.00
	pcs.	Sign Pen, 0.5, Blue, 12 pcs./box	96	50.00	4,800.00
	pcs.	Sign Pen, 0.5, Red, 12 pcs./box	12	50.00	600.00
	pcs.	Stamp Pad Ink, purple/Violet	10	35.00	350.00
	pcs.	Stapler with Wire Remover	6	87.00	522.00
	pcs.	USB Flash Drive, 64 GB	4	800.00	3,200.00
	pcs.	USB Flash Drive, 16 GB	5	400.00	2,000.00
	pcs.	USB Flash Drive, 32 GB	11	545.00	5,995.00
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div> <p>Page 2</p> <p>All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract.</p> <p>"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"</p> </div> <div style="text-align: center;"> <p>National Printing Office</p> <p>RECEIVED</p> <p>DATE <u>11/21/2018</u></p> <p>Bids and Awards Committee</p> </div> <div style="text-align: center;"> <p>National Printing Office</p> <p>RELEASED</p> <p>BY <u>[Signature]</u></p> <p>DATE <u>11/21/18</u></p> <p>Bids and Awards Committee</p> </div> <div style="text-align: center;"> <p>NATIONAL PRINTING OFFICE</p> <p>RECEIVED</p> <p>NOV 20 2018</p> <p>del Page 272</p> </div> </div>					

(Total Amount in Words)	Seventy Thousand Eight Hundred Eighty Four Pesos & 50/100.	P 70,884.50
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

FRANCISCO V. VALES, JR.

Signature over Printed Name of Authorized Official

Date

Director IV
Designation

Fund Cluster :

Funds Available :

WINIFREDO R. TALLA

OIC-FMD

Signature over Printed Name of Chief
Head of Accounting Division/Unit

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

Original Copy Received by:



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City

yeswecanpo.nic@gmail.com

facebook.com/OfficialNPO

NPO – BAC

NOTICE OF AWARD

Date: November 09, 2018

2GO Global Int'l. Corp.

51 Palali, Quezon City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **1 Lot Various Common Use Supplies & Consumables (see back page for complete details)** for an aggregate amount of **P70,884.50** based on terms and conditions in accompanying bid submitted on **November 06, 2018 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO V. VALES, JR.
Director IV

Conforme:

Name of Bidder: [Signature]
Print Name & Signature

Date: 11-13-18

One NPO, Our NPO, Yes we caNPO!!!

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR
APPROVAL THE AWARD OF
CONTRACT TO THE LOWEST
CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2018-165

WHEREAS, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on November 06, 2018 for the purchase of 1 Lot Various Office Supplies & Consumables under Purchase Request No.18-10-0694 dated October 10, 2018 pursuant to R.A. 9184, Sec. 53.9 with an ABC of Php71,489.50;

WHEREAS, the invitation for submission of price quotations for the above mentioned items was posted at the PhilGEPs on October 31, 2018, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

WHEREAS, on the scheduled Small Value Procurement, three (3) bidders submitted their bids and the results were as follows:

1 Lot Various Common Use Supplies & Consumables

Name of Bidder	Bid Amount
1. 2GO Global Int'l. Corp.	P70,884.50/Lot ←
2. Friend Merchandising	P76,701.00/Lot
3. LJ Commercial	P86,230.00/lot

WHEREAS, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **2GO Global Int'l. Corp.** was found to be the Lowest Calculated Responsive Bid.

NOW, THEREFORE, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend award of the above stated item/s to 2GO Global Int'l. Corp. as the Lowest Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings. *q*

One NPO, Our NPO, Yes we canNPO!!!



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

RESOLVED, at the National Printing Office, EDSA cor. NIA North Rd., Diliman, Quezon City this 08th day of November 2018.

ENGR. NEIL L. MACARAEG
Chairman

NAPOLEON G. GONZALES
Vice-Chairman

EDDIE B. VISTA
Regular Member

FLORANTE M. FADUL
Regular Member

YOLANDA B. MARCELO
Regular Member

MICHELLE F. JAPSON
End-User / Provisional Member

Approved/Disapproved:

FRANCISCO V. VALES, JR.
Director IV

BAC Resolution No. 2018-165