

PURCHASE ORDER
NATIONAL PRINTING OFFICE

Entity Name

Supplier : E-Copy Corporation	P.O. No. : RF 18-11-0287
Address : 65 Sen. Gil puyat Palanan, Makati City	Date : November 12, 2018
TIN : 219-274-001-000	Mode of Procurement : Small Value Procurement
	October 26, 2018

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : National Printing Office, Property Section	Delivery Term : Ten (10) calendar days
Date of Delivery : Ten (10) calendar days upon receipt of P.O.	Payment Term : upon completion/acceptance of goods

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	unit	Photocopier (Heavy Duty) Specifications: Brand New, w/ paper fedeing system, e/ electronic sorting, w/ back to back copying printing w/ Auto paper selection, w/ colored scan to usb function (atleast a PDF & JPEG format availability) w/ picture/image resolution atleast 600 DPI w/ atleast up to A3 paper size w/ reducer/enlarger (25% to 400%) With atleast 350 shts. Paper capacity with 20-30 pages/minute With maintenance kit, with stand table With free delivery and installation With Warranty	1		65,800.00
<div><div><div>National Printing Office RECEIVED BY <i>[Signature]</i> DATE <u>11/21/2018</u> Bids and Awards Committee</div><div>National Printing Office RELEASED BY <i>[Signature]</i> DATE <u>11/21/2018</u> Bids and Awards Committee</div><div>National Printing Office NOV 20 2018 <i>[Signature]</i></div><div>National Printing Office NOV 20 2018 <i>[Signature]</i></div></div><p>All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract. "THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"</p></div>					

(Total Amount in Words)	Sixty Five Thousand Eight hundred Pesos Only.	P	65,800.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
CHRISTINA A. PARINAS
Signature over Printed Name of Supplier

11/21/18

Date

Very truly yours,

[Signature]
FRANCISCO V. VALES, JR.

Signature over Printed Name of Authorized Official

Director IV
Designation

Fund Cluster : _____	ORS/BURS No. : _____
Funds Available : <i>[Signature]</i> WINIFREDO R. TALLA OIC-FMD Signature over Printed Name of Chief Head of Accounting Division/Unit	Date of the ORS/BURS: _____ Amount : _____

Original Copy Received by: *[Signature]*



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

NPO – BAC
NOTICE OF AWARD

Date: November 05, 2018

E-Copy Corporation

65 Sen. Gil Puyat Palanan,

Makati City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **1 unit Photocopier (Heavy Duty)** for an aggregate amount of **P65,800.00** based on terms and conditions in accompanying bid submitted on **October 26, 2018 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO V. VALES, JR.
Director IV

Conforme:

Name of Bidder:

CHRISTINA A. PARINAS

Print Name & Signature

Date:

11/12

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Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257



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BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR
APPROVAL THE AWARD OF
CONTRACT TO THE LOWEST
CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2018-156

WHEREAS, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on October 26, 2018 for the purchase of 2 units Photocopier (Heavy Duty) under Purchase Request Nos.18-08-0573 dated August 20, 2018 & 18-09-0634 dated September 21, 2018 pursuant to R.A. 9184, Sec. 53.9 with an ABC of Php170,000.00;

WHEREAS, the invitation for submission of price quotations for the above mentioned item/s was posted at the PhilGEPS on October 20, 2018, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

WHEREAS, on the scheduled Small Value Procurement, the proposal submitted were as follows:

1) 1 unit Photocopier (Heavy Duty)

Name of Bidder	Bid Amount
1. Photopro Trading & Gen. Merchandise Corp.	P68,888.00/unit
2. Tricom Dynamics, Inc.	P70,000.00/unit
3. Gakken (Philippines), Inc.	P77,000.00/unit
4. E-Copy Corporation	P78,800.00/unit
5. Philcopy Corp.	P89,500.00/unit

2) 1 unit Photocopier (Heavy Duty)

Name of Bidder	Bid Amount
1. Photopro Trading & Gen. Merchandise Corp.	P68,888.00/unit
2. Tricom Dynamics, Inc.	P55,000.00/unit
3. Gakken (Philippines), Inc.	No Bid
4. E-Copy Corporation	P65,800.00/unit
5. Philcopy Corp.	P77,740.00/unit

WHEREAS, Tricom Dynamics did not comply with the Technical Specifications, hence disqualified;

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WHEREAS, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by Photopro Trading & Gen. Merchandise Corp. For item No. 1 & E-Copy Corp. For item No. 2 were found to be the Lowest Calculated Responsive Bid

NOW, THEREFORE, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend award of the item No. 1 to Photopro Trading & Gen. Merchandise Corp. as the Lowest Calculated Responsive Bid/Offer;
2. Recommend award of the item No. 2 to E-Copy Corp. as the Lowest Calculated Responsive Bid/Offer;
3. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

RESOLVED, at the National Printing Office, EDSA cor. NIA North Rd., Diliman, Quezon City this 30th day of October 2018.

ENGR. NEIL L. MACARAEG
Chairman

NAPOLEON G. GONZALES
Vice-Chairman

FLORANTE M. FADUL
Regular Member

EDDIE B. VISTA
Regular Member

YOLANDA B. MARCELO
Regular Member

MICHELLE F. JAPSON
Provisional Member

WINIFREDO R. TALLA / BUENAVENTURA G. GONZALES, JR.
End-User/Provisional Member

Approved/Disapproved:

FRANCISCO V. VALES, JR.
Director IV

BAC Resolution No. 2018-156

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