

**PURCHASE ORDER
NATIONAL PRINTING OFFICE**

Appendix 61

Entity Name

| | |
|--|--|
| Supplier : Nova Business Systems, Inc. | P.O. No. : RF 18-09-0215 |
| Address : 557 Nueve de Febrero St. Pleasant Hills, Mandaluyong City | Date : September 13, 2018 |
| TIN : 000-136-103-000 | Mode of Procurement : Small Value Procurement |
| | September 04, 2018 |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | |
|---|---|
| Place of Delivery : National Printing Office, Property Section | Delivery Term : Ten (10) calendar days |
| Date of Delivery : Ten (10) calendar days upon receipt of P.O. | Payment Term : upon completion/acceptance of goods |

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---------------------------|------|---|----------|-----------|------------|
| | kls. | CBS1 Security Paper with visible fiber (at least two colors) U.V. Print with invisible NPO Logo (Lemon Yellow), 95-100 gsm, size; 9.5" - 13.5 (9.5" - Portrait 13.5" -Landscape) | 800 | 260.00 | 208,000.00 |

NATIONAL PRINTING OFFICE
 RECEIVED
 BY *[Signature]*
 DATE **9/18/2018**
 Bids and Awards Committee

NATIONAL PRINTING OFFICE
 RECEIVED
 BY *[Signature]*
 DATE **SEP 19 2018**
 Bids and Awards Committee

National Printing Office
 RELEASED
 BY *[Signature]*
 DATE **9/19/18**
 Bids and Awards Committee

Other Terms & Conditions:
 All conditions stipulated in the bidding documents
 shall be form part of this Purchase Order/Contract.
"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"

| | | |
|-------------------------|--|---------------------|
| (Total Amount in Words) | Two Hundred Eight Thousand Pesos Only. | P 208,000.00 |
|-------------------------|--|---------------------|

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Mark Sandoval
Signature over Printed Name of Supplier

FRANCISCO V. VALES, JR.

Signature over Printed Name of Authorized Official

9/19/2018

Date

Director IV
Designation

| | |
|--|------------------------|
| Fund Cluster : | ORS/BURS No. : |
| Funds Available : <i>[Signature]</i> | Date of the ORS/BURS : |
| WINIFREDO R. TALLA | Amount : |
| OIC-FMD | |
| Signature over Printed Name of Chief Head of Accounting Division/Unit | |



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

NPO – BAC

NOTICE OF AWARD

Date: September 07, 2018

Nova Business Systems, Inc.

557 Nueve deFebrero St. Pleasant

Hills, Mandaluyong City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with Lot 3 – 800 kg. CBS1 Security Paper with visible fiber (at least two colors) U.V. Print with invisible NPO Logo (Lemon Yellow), 95-100 gsm, size: 9.5"-13.5 (9.5" - Portrait 13.5" – Landscape) (see backpage for complete specifications) for an aggregate amount of P208,000.00 based on terms and conditions in accompanying bid submitted on September 04, 2018 Small Value Procurement Sec. 53.9

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO V. VALES, JR.

Director IV

Conforme:

Name of Bidder:

Mark Sandica

Print Name & Signature

Date:

9/13/18

PO# 18-09-0215, dtd 9/13/18

One NPO, Our NPO, Yes we canNPO!!!

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257

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BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR
APPROVAL THE AWARD OF
CONTRACT TO THE LOWEST
CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2018-119

WHEREAS, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on September 04, 2018 for the purchase of 3 Lots Various Paper Supplies under Purchase Request Nos.18-08-0557 dated August 15, 2018, 18-08-0571 dated August 17, 2018 & 18-08-0572 dated August 20, 2018 pursuant to R.A. 9184, Sec. 53.9 with an ABC of Php373,305.00;

WHEREAS, the invitation for submission of price quotations for the above mentioned items was posted at the PhilGEPS on August 31, 2018, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

WHEREAS, on the scheduled Small Value Procurement, three (3) bidders submitted their bids and the results were as follows:

Lot 1

1) 3,000 sheets Yellow Bristol Board (180 gsm, size: 22.5" x 28.5")

| Name of Bidder | Bid Amount |
|--------------------------------|--------------------------|
| 1. Triplex Ent., Inc. | P11.50/sht. = P34,500.00 |
| 2. Purity Paper, Inc. | P12.50/sht. = P37,500.00 |
| 3. Nova Business Systems, Inc. | No Bid |

2) 5,000 sheets Green Bristol Board (180 gsm, size: 22.5" x 28.5")

| Name of Bidder | Bid Amount |
|--------------------------------|--------------------------|
| 1. Triplex Ent., Inc. | P11.50/sht. = P57,500.00 |
| 2. Purity Paper, Inc. | P12.50/sht. = P62,500.00 |
| 3. Nova Business Systems, Inc. | No Bid |



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Lot 2

1) 5,000 sheets Pink Bristol Board (180 gsm, size: 22.5" x 28.5")

| Name of Bidder | Bid Amount |
|--------------------------------|--------------------------|
| 1. Triplex Ent., Inc. | P11.50/sht. = P57,500.00 |
| 2. Purity Paper, Inc. | P13.50/sht. = P67,500.00 |
| 3. Nova Business Systems, Inc. | No Bid |

2) 500 sheets Orange Bristol Board (180 gsm, size: 22.5" x 28.5")

| Name of Bidder | Bid Amount |
|--------------------------------|------------|
| 1. Triplex Ent., Inc. | No Bid |
| 2. Purity Paper, Inc. | No Bid |
| 3. Nova Business Systems, Inc. | No Bid |

Lot 3

800 kg. CBS1 – Security Paper with visible fiber, (at least two colors), U.V. Print with invisible NPO Logo (Lemon Yellow), 95-100 gsm, size: 9.5" – 13.5" (9.5" – Portrait, 13.5" – Landscape) 400 kgs./roll

| Name of Bidder | Bid Amount |
|--------------------------------|---------------------------|
| 1. Triplex Ent., Inc. | No Bid |
| 2. Purity Paper, Inc. | No Bid |
| 3. Nova Business Systems, Inc. | P260.00/kl. = P208,000.00 |

WHEREAS, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Triplex Enterprise, Inc. for Lot 1 & Nova Business Systems, Inc. for Lot 3** were found to be the Lowest Calculated Responsive Bid;

WHEREAS, no bid was received for Lot 2 item No.2, thus failure of Small Value Procurement;

NOW, THEREFORE, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend award of Lot 1 to Triplex Enterprises, Inc. as the Lowest Calculated Responsive Bid/Offer;
2. Recommend award of Lot 3 to Nova Business Systems, Inc. as the Lowest Calculated Responsive Bid/Offer;



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3. Declare Failure of Small Value Procurement for Lot 2 and for inclusion in the next scheduled procurement activity;
4. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

RESOLVED, at the National Printing Office, EDSA cor. NPO Rd., Diliman, Quezon City this 06th day of September 2018.

OIC
ENGR. NEIL L. MACARAEG
Chairman/OIC-Director

Napoleon G. Gonzales
NAPOLEON G. GONZALES
Vice-Chairman

ON LEAVE
EDDIE B. VISTA
Regular Member

Florante M. Fadul
FLORANTE M. FADUL
Regular Member

Yolanda B. Marcelo
YOLANDA B. MARCELO
Regular Member

Michelle F. Japson
MICHELLE F. JAPSON
Provisional Member

Sofia M. Batilaran
SOFIA M. BATILARAN
End-User/Provisional Member

Approved/Disapproved:

Francisco V. Vales, Jr.
FRANCISCO V. VALES, JR.
Director IV

BAC Resolution No. 2018-119