

**PURCHASE ORDER
NATIONAL PRINTING OFFICE**

Entity Name _____

Supplier : Otus Copy Systems, Inc. Address : <u>10F MG Tower, 75 Shaw Blvd.</u> <u>Mandaluyong City</u> TIN : <u>245-110-268-000</u>	P.O. No. : <u>RF 18-08-0205</u> Date : <u>August 30, 2018</u> Mode of Procurement : <u>Small Value Procurement</u> August 23, 2018
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>National Printing Office, Property Section</u>	Delivery Term : <u>Ten (10) calendar days</u>
Date of Delivery : <u>Ten (10) calendar days upon receipt of P.O.</u>	Payment Term : <u>upon completion/acceptance of goods</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		1 Lot Fuji Docuprint C2255			
	pc.	Drum Cartridge R1	1	13,853.00	13,853.00
	pc.	Drum Cartridge R2	1	13,853.00	13,853.00
	pc.	Drum Cartridge R3	1	13,853.00	13,853.00
	pc.	Drum Cartridge R4	1	13,853.00	13,853.00
	pc.	Toner (Cyan)	1	13,800.00	13,800.00
	pc.	Toner (Magenta)	1	13,800.00	13,800.00
	pc.	Toner (Yellow)	1	13,800.00	13,800.00
	pcs.	Toner (Black)	5	8,205.00	41,025.00

NATIONAL PRINTING OFFICE
 RECEIVED
 SEP 03 2018
 OFFICE DIRECTOR
 TEL. (02) 886-1497
 FAX (02) 886-1498

NATIONAL PRINTING OFFICE
 RECEIVED
 SEP 11 2018
 OFFICE DIRECTOR
 TEL. (02) 886-1497
 FAX (02) 886-1498

National Printing Office
 RECEIVED
 BY: [Signature]
 DATE: 9/11/18
 Bids and Awards Committee

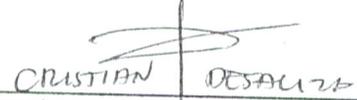
National Printing Office
 RELEASED
 BY: [Signature]
 DATE: 9/11/18
 Bids and Awards Committee

Other Terms & Conditions:
 All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract.
"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"

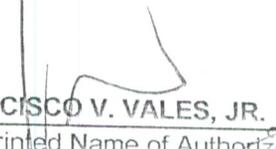
(Total Amount in Words) One Hundred Thirty Seven Thousand Eight Hundred Thirty Seven Pesos Only.	P 137,837.00
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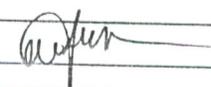
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:


CRISTIAN DESALVA
 Signature over Printed Name of Supplier
9/11/18
 Date

Very truly yours,


FRANCISCO V. VALES, JR.
 Signature over Printed Name of Authorized Official
 Director IV
 Designation

Fund Cluster : _____	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
 WINIFREDO R. TALLA OIC-FMD Signature over Printed Name of Chief Head of Accounting Division/Unit	Amount : _____

Original Copy Received by: [Signature]



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

NPO – BAC

NOTICE OF AWARD

Date: August 29, 2018

Otus Copy Systems, Inc.

10F MG Tower, 75 Shaw Blvd.

Mandaluyong City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **1 Lot Fuji Docuprint C2255 (see backpage for complete specifications)** for an aggregate amount of **P137,837.00** based on terms and conditions in accompanying bid submitted on **August 23, 2018 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO M. VALES, JR.

Director IV

Conforme:

Name of Bidder: CRISTIAN DESALIZA
 Print Name & Signature

Date: 8/30/18

PO # RT - 18-08-0205, date 8/30/18

One NPO, Our NPO, Yes we canNPO!!!

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)
 Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257



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NATIONAL PRINTING OFFICE

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BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR
 APPROVAL THE AWARD OF
 CONTRACT TO THE LOWEST
 CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2018-113

WHEREAS, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on August 23, 2018 for the purchase of 1 Lot Fuji Docuprint C2255 under Purchase Request No.18-08-0545 dated August 06, 2018 pursuant to R.A. 9184, Sec. 53.9 with an ABC of Php207,320.00;

WHEREAS, the invitation for submission of price quotations for the above mentioned items was posted at the PhilGEPS on August 16, 2018, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

WHEREAS, on the scheduled Small Value Procurement there were three (3) bidders submitted their bids and the result were as follows:

1 Lot Fuji Docuprint C2255

Name of Bidder	Bid Amount
1. Otus Copy Systems, Inc.	P137,837.00/Lot
2. E-Partners Solution Inc.	P137,971.00/Lot
3. Jimminie Trading	P218,480.00/Lot

WHEREAS, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Otus Copy Systems, inc.** was found to be the Lowest Calculated Responsive Bid;

NOW, THEREFORE, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend award of the above stated item to **Otus Copy Systems, Inc.** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

One NPO, Our NPO, Yes we caNPO!!!

(24)

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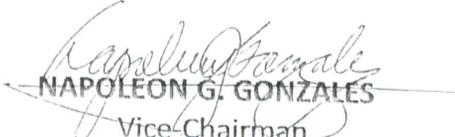


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RESOLVED, at the National Printing Office, EDSA cor. NPO Rd., Diliman, Quezon City this 28th day of August 2018.


ENGR. NEIL L. MACARAEG
Chairman


NAPOLEON G. GONZALES
Vice-Chairman


EDDIE B. VISTA
Regular Member


FLORANTE M. FADUL
Regular Member


YOLANDA B. MARCELO
Regular Member


MICHELLE F. APSON
Provisional Member


ENGR. BENEDICTO M. CABRAL
End-User/Provisional Member


Approved/Disapproved:
FRANCISCO V. VALES, JR.
Director IV

BAC Resolution No. 2018-113