

PURCHASE ORDER
NATIONAL PRINTING OFFICE

Entity Name

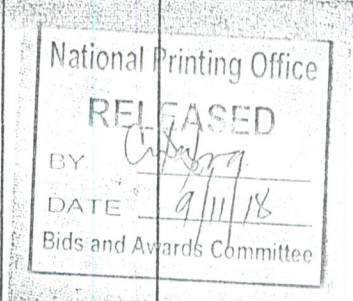
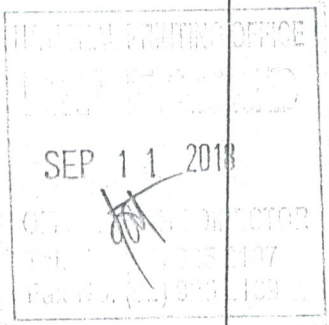
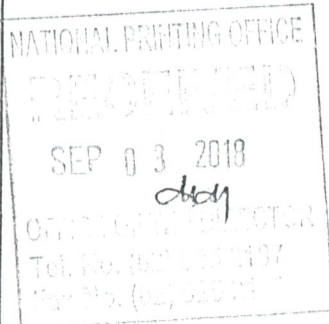
Supplier : <u>Otus Copy Systems, Inc.</u>	P.O. No. : <u>RF 18-08-0205</u>
Address : <u>10F MG Tower, 75 Shaw Blvd.</u>	Date : <u>August 30, 2018</u>
<u>Mandaluyong City</u>	Mode of Procurement : <u>Small Value Procurement</u>
TIN : <u>245-110-268-000</u>	<u>August 23, 2018</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>National Printing Office, Property Section</u>	Delivery Term : <u>Ten (10) calendar days</u>
Date of Delivery : <u>Ten (10) calendar days upon receipt of P.O.</u>	Payment Term : <u>upon completion/acceptance of goods</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		1 Lot Fuji Docuprint C2255			
	pc.	Drum Cartridge R1	1	13,853.00	13,853.00
	pc.	Drum Cartridge R2	1	13,853.00	13,853.00
	pc.	Drum Cartridge R3	1	13,853.00	13,853.00
	pc.	Drum Cartridge R4	1	13,853.00	13,853.00
	pc.	Toner (Cyan)	1	13,800.00	13,800.00
	pc.	Toner (Magenta)	1	13,800.00	13,800.00
	pc.	Toner (Yellow)	1	13,800.00	13,800.00
	pcs.	Toner (Black)	5	8,205.00	41,025.00



Other Terms & Conditions:

All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract.

"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"

(Total Amount in Words)	One Hundred Thirty Seven Thousand Eight Hundred Thirty Seven Pesos Only.	P	137,837.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

CRISTIAN DESALIZA
Signature over Printed Name of Supplier
9/11/18
Date

Very truly yours,

FRANCISCO V. VALES, JR.
Signature over Printed Name of Authorized Official
Director IV
Designation

Fund Cluster :	
Funds Available :	<u>WINIFREDO R. TALLA</u> OIC-FMD Signature over Printed Name of Chief Head of Accounting Division/Unit

ORS/BURS No. :	
Date of the ORS/BURS:	
Amount :	

Original Copy Received by: [Signature]



REPUBLIC OF THE PHILIPPINES
NATIONAL PRINTING OFFICE

EDSA Corner NIA North Road, Diliman, Quezon City yeswecanpo.nic@gmail.com facebook.com/OfficialNPO

NPO – BAC

NOTICE OF AWARD

Date: August 29, 2018

Otus Copy Systems, Inc.

10F MG Tower, 75 Shaw Blvd.

Mandaluyong City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **1 Lot Fuji Docuprint C2255 (see backpage for complete specifications)** for an aggregate amount of **P137,837.00** based on terms and conditions in accompanying bid submitted on **August 23, 2018 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO M. VALES, JR.

Director IV

Conforme:

Name of Bidder: CHRISTIAN DESALIZA

Print Name & Signature

Date: 8/30/18

PO # RT - 18-08-0205, dtl 8/30/18

One NPO, Our NPO, Yes we canNPO!!!

Office of the Director (02) 925-2187 / 925-2189 (Telefax) • Administrative Division (02) 925-2182 • Production Planning and Control Division (02) 925-2186 (Telefax)
Sales and Marketing Division (02) 925-2190 / 925-2197 (Telefax) • Official Gazette Publication (02) 928-6257



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BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR
APPROVAL THE AWARD OF
CONTRACT TO THE LOWEST
CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2018-113

WHEREAS, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on August 23, 2018 for the purchase of 1 Lot Fuji Docuprint C2255 under Purchase Request No.18-08-0545 dated August 06, 2018 pursuant to R.A. 9184, Sec. 53.9 with an ABC of Php207,320.00;

WHEREAS, the invitation for submission of price quotations for the above mentioned items was posted at the PhilGEPS on August 16, 2018, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

WHEREAS, on the scheduled Small Value Procurement there were three (3) bidders submitted their bids and the result were as follows:

1 Lot Fuji Docuprint C2255

Name of Bidder	Bid Amount
1. Otus Copy Systems, Inc.	P137,837.00/Lot
2. E-Partners Solution Inc.	P137,971.00/Lot
3. Jimminie Trading	P218,480.00/Lot

WHEREAS, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Otus Copy Systems, Inc.** was found to be the Lowest Calculated Responsive Bid;

NOW, THEREFORE, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend award of the above stated item to **Otus Copy Systems, Inc.** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

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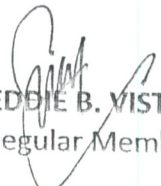
RESOLVED, at the National Printing Office, EDSA cor. NPO Rd., Diliman, Quezon City this 28th day of August 2018.



ENGR. NEIL L. MACARAEG
Chairman


NAPOLEON G. GONZALES
Vice-Chairman

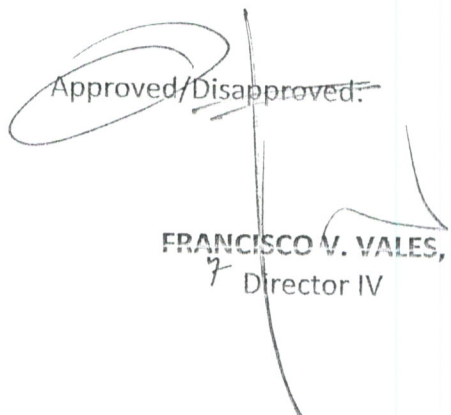

FLORANTE M. FADUL
Regular Member


MICHELLE F. JAPSON
Provisional Member


EDDIE B. VISTA
Regular Member


YOLANDA B. MARCELO
Regular Member


ENGR. BENEDICTO M. CABRAL
End-User/Provisional Member


Approved/Disapproved:

FRANCISCO V. VALES, JR.
7 Director IV

BAC Resolution No. 2018-113