

**PURCHASE ORDER
NATIONAL PRINTING OFFICE**

Entity Name _____

Supplier : Embu Integrated & Trading Corp. Address : #227 Rizal Ave., Caloocan City TIN : 000-299-941-000	P.O. No. : RF 18-06-0153 Date : June 20, 2018 Mode of Procurement : Small Value Procurement <div style="text-align: right;">June 11, 2018</div>
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : National Printing Office, Property Section Date of Delivery : Ten (10) calendar days upon receipt of P.O.	Delivery Term : Ten (10) calendar days Payment Term : upon completion/acceptance of goods
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	reams	White Bookpaper, 74 gsm, size: 25" x 38" plus or minus 2% in weight, guillotine trimmed, square on four sides, 500 sheets per ream, wrapped % properly labelled with numbers, free from curls, creases, pinholes and non-blotting, fresh stock, high grade quality and with pallet. With free sample provided by the supplier (5sheets) date anufactured indicated, continuous numbering from the bottom.	50	2,270.00	113,500.00

NATIONAL PRINTING OFFICE
 RECEIVED
 JUN 22 2018
 OFFICE OF THE DIRECTOR
 Tel. No. (02) 4571127
 Fax No. (02) 4572153

JUN 25 2018

National Printing Office
 RECEIVED
 BY *[Signature]*
 DATE 6/25/18
 Bids and Awards Committee

National Printing Office
 RELEASED
 BY *[Signature]*
 DATE 6/25/18
 Bids and Awards Committee

Other Terms & Conditions:
 All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract.
"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"

(Total Amount in Words)	One Hundred Thirteen Thousand Five Hundred Pesos Only.	P 113,500.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
 Signature over Printed Name of Supplier

6-25-18

Date

Very truly yours,

FRANCISCO V. VALES, JR.

Signature over Printed Name of Authorized Official

Director IV
Designation

Fund Cluster : _____
 Funds Available : _____
WINIFREDO R. TALLA
[Signature]
 Signature over Printed Name of Chief
 Head of Accounting Division/Unit

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

[Signature]
 Original Copy Received by:



Republic of the Philippines
Presidential Communications Operations Office
National Printing Office
EDSA corner National Printing Office Road
Diliman, Quezon City
www.nationalprintingoffice.com

NPO – BAC

NOTICE OF AWARD

Date: June 18, 2018

Embu Integrated & Trading Corp.

#227 Rizal Ave., Caloocan City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **50 reams White Bookpaper, 74gsm, size: 25" x 38" (see back page for complete specifications)** for an aggregate amount of **P113,500.00** based on terms and conditions in accompanying bid submitted on **June 11, 2018 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO V. VALES, JR.

Director IV

Conforme:

Name of Bidder:

Print Name & Signature

Date:

PO # 18-06-0153, 6/20/18
Tel. Nos.: 925-2184 • 925-2186 • 925-2188 • 925-2193 • 925-2195 • 928-2689 - Trunklines
925-2197 (Sales) • 925-2190 (Information) - Direct Lines
Fax Nos.: 925-2189 • 928-2689 • Email address: npo_2009@yahoo.com

(25)



BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR
APPROVAL THE AWARD OF
CONTRACT TO THE LOWEST
CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2018- 81

WHEREAS, the Bids and Awards Committee (BAC) scheduled a Public Bidding for the procurement of 50 reams White Bookpaper, 74 gsm, size: 25” x 38” under Purchase Request No. 18-03-0162 dated March 01, 2018 on April 10, 2018 and May 21, 2018 however both Public Bidding were declared failure and for inclusion in the next scheduled procurement activity, as per BAC Resolution No. 2018-68 (copy attached);

WHEREAS, a small Value procurement was scheduled for the above stated item on June 11, 2018;

WHEREAS, the invitation for submission of price quotations for the above mentioned items was posted at the PhilGEPS on June 05, 2018, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

WHEREAS, on the scheduled Small Value Procurement four (4) suppliers/bidders submitted its offer and the result were:

50 reams White Bookpaper, 74gsm, size: 25” x 38”

Name of Bidder	Bid Amount
1. Embu Integrated & Trading Corp.	P2,270.00/ream = P113,500.00 ↙
2. Grasscon Enterprise	P2,280.00/ream = P114,000.00
3. Triplex enterprises, Inc.	P2,820.00/ream = P141,000.00
4. Z2A Enterprises	P2,835.00/ream = P141,750.00

WHEREAS, upon careful examination, validation and verification of the participating bidder’s capacity to deliver the said item/s, the bid/offer submitted by **Embu Integrated & Trading Corp.** was found to be the Lowest Calculated Responsive Bid;

NOW, THEREFORE, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend award of the above stated item to **Embu Integrated & Trading Corp.** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.




Republic of the Philippines
Presidential Communications Operations Office

National Printing Office

EDSA corner National Printing Office Road
Diliman, Quezon City
www.nationalprintingoffice.com

RESOLVED, at the National Printing Office, EDSA cor. NPO Rd., Diliman, Quezon City this 14th day of June 2018.


ENGR. NEIL L. MACARAEG
Chairman


NAPOLEON G. GONZALES
Vice-Chairman

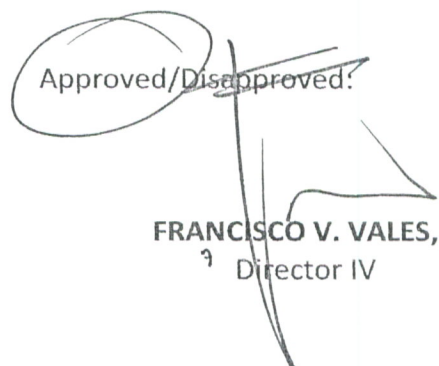
ON LEAVE
EDDIE B. VISTA
Member


FLORANTE M. FADUL
Member


CHERYL F. BABAGO
Member

On Leave
YOLANDA B. MARCELO
Member


MICHELLE F. JAPSON
Member/End-User


Approved/Disapproved:
FRANCISCO V. VALES, JR.
Director IV

BAC Resolution No. 2018-21