

PURCHASE ORDER  
NATIONAL PRINTING OFFICE  
Entity Name

Supplier : <b>IKF Home Furnishing &amp; Office Furniture</b>	P.O. No. : <b>R.F. 18-04-0074</b>
Address : <b>Blk 7 Lot 7 Regent Street Pleasant Village,</b>	Date : <b>April 19, 2018</b>
<b>Bayanan Muntinlupa City</b>	Mode of Procurement : <b>Small Value Procurement</b>
TIN : <b>103-984-065-000</b>	<b>April 12, 2018</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>National Printing Office, Property Section</b>	Delivery Term : <b>Ten (10) calendar days</b>
Date of Delivery : <b>Ten (10) calendar days upon receipt of P.O.</b>	Payment Term : <b>upon completion/acceptance of goods</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	units	Steel Cabinet, 4 Drawers (Lateral) w/ handle & barlock, color: Dark gray, Gauge: #22, size: 52"H x 33 1/4"W x 18"D	6	8,150.00	48,900.00
<div><div><div>APR 24 2018</div><div>APR 25 2018</div><div><div>National Printing Office</div><div>RECEIVED</div><div>BY <u>9</u></div><div>DATE <u>APR 25 2018</u></div><div>Bids and Awards Committee</div></div><div><div>National Printing Office</div><div>RELEASED</div><div>BY <u>[Signature]</u></div><div>DATE <u>4/25/18</u></div><div>Bids and Awards Committee</div></div></div><div><b>Other Terms &amp; Conditions:</b> All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract.  "THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"</div></div>					

(Total Amount in Words)	Forty Eight Thousand Nine Hundred Pesos Only.	P	48,900.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:	Very truly yours,
<div><div><u>[Signature]</u></div><div><u>Francisco V. Vales, Jr.</u></div><div>Signature over Printed Name of Supplier</div></div>	<div><div><u>[Signature]</u></div><div><b>FRANCISCO V. VALES, JR.</b></div><div>Signature over Printed Name of Authorized Official</div></div>
<div><div><u>07/25/18</u></div><div>Date</div></div>	<div><div><u>Director IV</u></div><div>Designation</div></div>

Fund Cluster : _____	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
<div><div><u>[Signature]</u></div><div><b>WINIFREDO R. TALLA</b></div><div><u>OIC-FMD</u></div><div>Signature over Printed Name of Chief Head of Accounting Division/Unit</div></div>	Amount : _____

[Signature]  
Original Copy received by:



# National Printing Office

EDSA corner National Printing Office Road  
Diliman, Quezon City  
www.nationalprintingoffice.com

NPO – BAC

## NOTICE OF AWARD

Date: April 17, 2018

### IKF Home Furnishing & Office Furniture

Blk 7 Lot 7 Regent Street Pleasant

Village, Bayanan Muntinlupa City

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with 6 units Steel Cabinet 4 Drawers (Lateral) w/ handle & barlock, color: Dark Gray, Gauge: #22, size: 52" H x 33 1/4"W x 18"D for an aggregate amount of P48,900.00 based on terms and conditions in accompanying bid submitted on April 12, 2018 Small Value Procurement Sec. 53.9

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.

FRANCISCO V. VALES, JR.

Director IV

Conforme:

Name of Bidder:

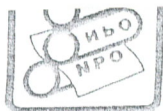
Print Name & Signature

Date:

09/19/18

PO # 18-04-0014 add 4/19/18  
Tel. Nos.: 925-2184 • 925-2186 • 925-2188 • 925-2193 • 925-2195 • 928-2689 - Trunklines  
925-2197 (Sales) • 925-2190 (Information) • Direct Lines  
Fax Nos.: 925-2189 • 928-2689 • Email address: npo\_2009@yahoo.com





**BIDS AND AWARDS COMMITTEE**

RE: RECOMMENDING FOR  
APPROVAL THE AWARD OF  
CONTRACT TO THE LOWEST  
CALCULATED RESPONSIVE BID

NPO-BAC RESOLUTION No.: 2018-44

**WHEREAS**, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on April 12, 2018 for the purchase of 6 units Steel Cabinet (Lateral) under Purchase Request No.18-01-0016 dated January 09, 2018 pursuant to R.A. 9184, Sec. 53.9 with an ABC of Php75,600.00;

**WHEREAS**, the invitation for submission of price quotations for the above mentioned items was posted at the PhilGEPS on April 05, 2018, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

**WHEREAS**, the proposals submitted by the four (4) suppliers/bidders were as follows:

**6 units Steel Cabinet**  
**4 Drawers, (Lateral) w/handle & barlock, color: Dark Gray, Gauge: #22, size:52"H x 33**  
**1/4"W x 18"D**

Name of Bidder	Bid Amount
1. IKF Home Furnishing & Office Furniture	P8,150.00/unit =P48,900.00 ✓
2. See Manufacturing Contractor	P8,800.00/unit =P53,280.00
3. New A.G Stylist Furniture	P12,480.00/unit =P74,880.00
4. HLYC Trading	P12,488.00/unit =P74,928.00

**WHEREAS**, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **IKF Home Furnishing and Office Furniture** was found to be the Lowest Calculated Responsive Bid;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee hereby **RESOLVED** as it is hereby **RESOLVE**:

1. Recommend award of the above stated item to **IKF Home Furnishing and Office Furniture** as the Lowest Calculated Responsive Bid/Offer;
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings. *q*

(40)




## National Printing Office

EDSA corner National Printing Office Road  
Diliman, Quezon City  
www.nationalprintingoffice.com

**RESOLVED**, at the National Printing Office, EDSA cor. NPO Rd., Diliman, Quezon City this 16<sup>th</sup> day of April 2018.

  
**ENGR. NEIL L. MACARAEG**  
Chairman

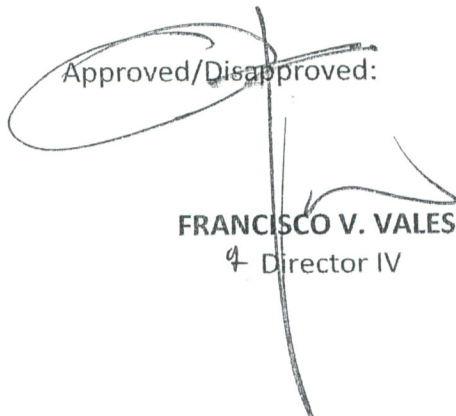
  
**NAPOLÉON G. GONZALES**  
Vice Chairman

  
**YOLANDA B. MARCELO**  
Member

  
**FREDERICK R. REYES**  
Member

  
**CHERYL F. BABAGO**  
Member

  
**ENGR. BENEDICTO M. CABRAL**  
Provisional Member/End-user

  
Approved/Disapproved:  
**FRANCISCO V. VALES, JR.**  
Director IV

BAC Resolution No. 2018 - 44