

PURCHASE ORDER  
NATIONAL PRINTING OFFICE

Entity Name

Supplier : <b>MANARA MARKETING</b>		P.O. No. : <b>R.F. 18-03-0044</b>			
Address : <b>No.15 Aster St., Greenpark Village, San Isidro, Cainta Rizal</b>		Date : <b>March 19, 2018</b>			
TIN : <b>165-069-938-000</b>		Mode of Procurement : <b>Small Value Procurement</b> March 12, 2018			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <b>National Printing Office, Property Section</b>		Delivery Term : <b>Ten (10) working days</b>			
Date of Delivery : <b>Ten (10) working days upon receipt of P.O.</b>		Payment Term : <b>upon completion/acceptance of goods</b>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>1 Lot Various Materials for Generator Set</b>			
	kl.	Stainless steel electrode, size: 3/32"	5	600.00	3,000.00
	pc.	Stainless tube 20ft. X 5" dia. x 2mm	2	20,000.00	40,000.00
	pc.	Black iron 20ft. X 5" dia. x sched.40	1	9,000.00	9,000.00
	pc.	Dyna Bolt 3/8"	10	15.00	150.00
	pc.	U bolt 7" x 3/8" dia. w/lock washer	10	200.00	2,000.00
<div><div><div>NATIONAL PRINTING OFFICE APR 03 2018 APR 03 2018</div><div>NATIONAL PRINTING OFFICE APR 04 2018 APR 04 2018</div><div>National Printing Office RECEIVED BY <i>[Signature]</i> DATE APR 04 2018 Bids and Awards Committee</div><div>National Printing Office RELEASED BY <i>[Signature]</i> DATE 4/4/18 Bids and Awards Committee</div></div><p><b>Other Terms &amp; Conditions:</b> All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract.</p><p><b>"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"</b></p></div>					
(Total Amount in Words) <b>Fifty Four Thousand One Hundred Fifty Pesos Only.</b>			<b>P 54,150.00</b>		
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.					
Conforme:  <i>[Signature]</i> <b>MIKE F. BARRIOS</b> Signature over Printed Name of Supplier  <i>[Signature]</i> <b>April 4, 2018</b> Date			Very truly yours,  <i>[Signature]</i> <b>FRANCISCO V. VALES, JR.</b> Signature over Printed Name of Authorized Official  Director IV Designation		
Fund Cluster : Funds Available :  <i>[Signature]</i> <b>WINIFREDO R. TALLA</b> Signature over Printed Name of Chief Head of Accounting Division/Unit			ORS/BURS No. : Date of the ORS/BURS: Amount :		

Original Copy Received by:



**NPO – BAC**

**NOTICE OF AWARD**

Date: March 15, 2018

**Manara Marketing**

No. 15 Aster St., Greenpark Village

San Isidro, Cainta Rizal

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **1 Lot Various Materials for Generator Set (see back page for complete specification)** for an aggregate amount of **P54,150.00** based on terms and conditions in accompanying bid submitted on **March 12, 2018 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

**NOTE:** Performance Bond not required per Sec. 54.5 of R.A. 9184.

**FRANCISCO V. VALES, JR.**  
Director IV

Conforme:

Name of Bidder:

Print Name & Signature

Date:

*POA 18-03-0044 dtd 3/19/18*





**BIDS AND AWARDS COMMITTEE**

RE: RECOMMENDING FOR  
APPROVAL THE AWARD OF  
CONTRACT TO THE LOWEST  
CALCULATED RESPONSIVE BID

**NPO-BAC RESOLUTION No.:** 2018-18

**WHEREAS**, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on January 30, 2018 for the purchase of 1 Lot Various Materials for Generator Set under Purchase Request No.18-01-0036 dated January 10, 2018 pursuant to R.A. 9184, Sec. 53.9 with an ABC: Php70,507.30;

**WHEREAS**, the invitation for submission of price quotations for the above mentioned item/s was posted at the PhilGEPS on January 23, 2018, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

**WHEREAS**, due to the transition of BAC Members, the procurement process was invalid as per Memorandum dated February 15, 2018 (copy attached) hence, for reposting;

**WHEREAS**, the second posting for Small Value Procurement of the above stated items was scheduled on March 12, 2018;

**WHEREAS**, three (3) Request for Quotation were sent to qualified known suppliers namely: White House Enterprises, Manara Marketing & Jimminie Trading (photocopies attached);

**WHEREAS**, the proposals submitted by the three (3) suppliers/bidders were as follows:

**1 Lot Various Materials for Generator Set**

Name of Bidder	Bid Amount
1. White House Enterprises	P33,741.25/Lot
2. <b>Manara Marketing</b>	<b>P54,150.00/Lot</b> ←
3. Jimminie Trading	No Bid Submitted

**WHEREAS**, the offer submitted by White House Enterprises did not comply with the technical specifications, thus, disqualified;

**WHEREAS**, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s, the bid/offer submitted by **Manara Marketing** was found to be the Lowest Calculated Responsive Bid;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee hereby **RESOLVE** as it is hereby **RESOLVED**:

- 1. Recommend award of the above stated item/ to **Manara Marketing** as the Lowest Calculated Responsive Bid/Offer.
- 2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.

**RESOLVED**, at the National Printing Office, EDSA cor. NPO Rd., Diliman, Quezon City this 14<sup>th</sup> day of March 2018.

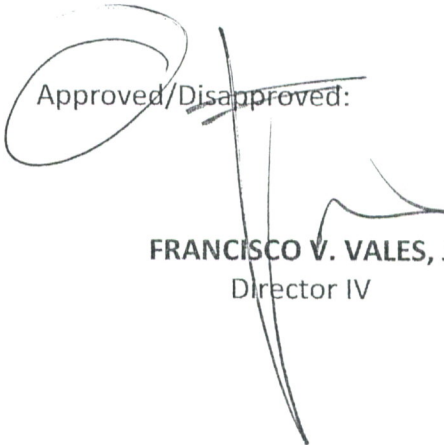
  
**ENGR. NEIL L. MACARAEG**  
Chairman/End-User

  
**NAPOLEON G. GONZALES**  
Vice-Chairman

  
**YOLANDA B. MARCELO**  
Member

  
**FREDERICK R. REYES**  
Member

  
**CHERYL F. BABAGO**  
Member

Approved/Disapproved:  
  
**FRANCISCO V. VALES, JR.**  
Director IV