

**PURCHASE ORDER  
NATIONAL PRINTING OFFICE**

Entity Name \_\_\_\_\_

Supplier : <b>VIVA SALES ENTERPRISES</b> Address : <b>1425-C Masangkay St., Sta. Cruz Manila</b> TIN : <b>103-919-881-000</b>	P.O. No. : <b>R.F. 18-02-0021</b> Date : <b>February 02, 2018</b> Mode of Procurement : <b>Small Value Procurement</b> <div style="text-align: right;">January 25, 2018</div>
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>National Printing Office, Property Section</b> Date of Delivery : <b>Ten (10) working days upon receipt of P.O.</b>	Delivery Term : <b>Ten (10) working days</b> Payment Term : <b>upon completion/acceptance of goods</b>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		<b>1 Lot Various Electrical Supplies</b>			
	set	Panel board - 3 phase, Bolt on, main breaker (250A)	1	29,500.00	29,500.00
	bxs.	#8 THHN (Electrical Wire)	6	6,970.00	41,820.00
	box	#4 THHN (Electrical Wire)	1	18,400.00	18,400.00
	kl.	G.I. Wire	1	60.00	60.00
	pcs.	Cable Tie 12 inches long	500	3.30	1,650.00
	pc.	Masonry drill bit #8	1	55.00	55.00
	pcs.	Tox & Screw #8	100	2.00	200.00
	pcs.	Square box 4x4	10	44.00	440.00
	pc.	Pull box (10x10)	1	440.00	440.00
	pcs.	PVC long elbow 1" dia.	10	28.00	280.00
	pcs.	PVC long elbow 1-1/2 dia.	6	65.00	390.00
	pcs.	Conduite PVC clamp 1"	20	6.30	126.00
	pcs.	Conduit PVC clamp 1-1/2 dia.	100	2.20	220.00
	pcs.	PVC 1" dia.	12	123.00	1,476.00
	pcs.	PVC 1- 1/2" dia.	20	188.00	3,760.00
	pcs.	Electrical Tape big	25	23.00	575.00
	pc.	Heat gun 200w	1	6,200.00	6,200.00
	pcs.	60A breaker with panel/pc.	7	1,065.00	7,455.00
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 45%;"> <p><b>Other Terms &amp; Conditions:</b> All conditions stipulated in the bidding documents shall be form part of this Purchase Order/Contract.</p> <p><b>"THIS ALSO SERVE AS YOUR NOTICE TO PROCEED"</b></p> </div> <div style="width: 50%;"> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p style="text-align: center;">National Printing Office</p> <p style="text-align: center;">RECEIVED</p> <p>BY <u>[Signature]</u></p> <p>DATE <u>2/15/18</u></p> <p>Bids and Awards Committee</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;">National Printing Office</p> <p style="text-align: center;">RELEASED</p> <p>BY <u>[Signature]</u></p> <p>DATE <u>2/15/18</u></p> <p>Bids and Awards Committee</p> </div> </div> </div>					

(Total Amount in Words)

One Hundred Thirteen Thousand &amp; Forty Seven Pesos Only.

P

113,047.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

[Signature]  
Signature over Printed Name of Supplier

**FRANCISCO V. VALES, JR.**  
Signature over Printed Name of Authorized Official

2-15-18  
Date

Director IV  
Designation

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

**WINIFREDO R. TALLA**  
OIC-FMD  
Signature over Printed Name of Chief  
Head of Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_

Received by: [Signature]



Republic of the Philippines  
Presidential Communications Operations Office  
**National Printing Office**  
EDSA corner National Printing Office Road  
Diliman, Quezon City  
www.nationalprintingoffice.com

**NPO – BAC**

**NOTICE OF AWARD**

Date: January 30, 2018

**VIVA SALES ENTERPRISES**

1425-C Masangkay St. Sta. Cruz Manila

Notice is hereby served that you have been awarded the contract to supply for the National Printing Office with **1 Lot Various Electrical Supplies (please see back page for complete specifications)** for an aggregate amount of **P113,047.00** based on terms and conditions in accompanying bid submitted on **January 25, 2018 Small Value Procurement Sec. 53.9**

A purchase order shall be prepared and will be ready for release within five (5) days from issuance of this NOA. Failure to accept the purchase order within five (5) days from its issuance shall be sufficient ground for the National Printing Office to cancel said purchase order without prejudice to imposing other heavier sanctions against you.

**NOTE: Performance Bond not required per Sec. 54.5 of R.A. 9184.**

**FRANCISCO V. VALES, JR.**  
4 Director IV *me*

Conforme:

Name of Bidder: *[Signature]*  
Print Name & Signature

Date: 2/2/18





## BIDS AND AWARDS COMMITTEE

RE: RECOMMENDING FOR  
APPROVAL THE AWARD OF  
CONTRACT TO THE LOWEST  
CALCULATED RESPONSIVE BID

**NPO-BAC RESOLUTION No.:** 2018-08

**WHEREAS**, the Bids and Awards Committee (BAC) scheduled the Small Value Procurement on January 25, 2018 for the purchase of 1 Lot Various Electrical Supplies under Purchase Request No.18-01-0027 dated January 10, 2018 pursuant to R.A. 9184, Sec. 53.9 with an ABC of Php129,521.77;

**WHEREAS**, the invitation for submission of price quotations for the above mentioned items was posted at the PhilGEPS on January 17, 2018, NPO Website & Bulletin Board located in conspicuous places of NPO premises to assure full participation from the interested suppliers;

**WHEREAS**, the proposals submitted by the three (3) suppliers/bidders were as follows:

### 1 Lot Various Electrical Supplies

Name of Bidder	Bid Amount
1. <b>Viva Sales Enterprises</b>	<b>P113,047.00/Lot</b> <
2. White house Enterprises	P129,308.92/Lot
3. Solei Enterprises	P158,274.00/Lot

**WHEREAS**, upon careful examination, validation and verification of the participating bidder's capacity to deliver the said item/s the bid/offer submitted by **Viva Sales Enterprises** was found to be the Lowest Calculated Responsive Bid;

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee hereby **RESOLVE** as it is hereby **RESOLVED**:

1. Recommend award of the above stated item to **Viva Sales Enterprises** as the Lowest Calculated Responsive Bid/Offer.
2. Recommend approval by the Director IV of the National Printing Office (NPO) the foregoing findings.




**RESOLVED**, at the National Printing Office, EDSA cor. NPO Rd., Diliman, Quezon City this 29<sup>th</sup> day of January 2018.

  
**ENGR. BENEDICTO M. CABRAL**  
Chairman

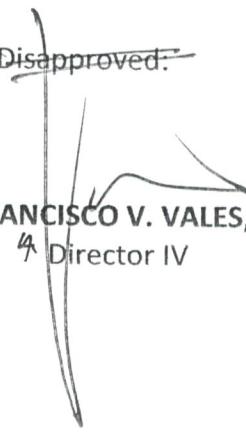
  
**NAPOLÉON G. GONZALES**  
Vice-Chairman

  
**YOLANDA B. MARCELO**  
Member

  
**ENGR. NEIL L. MACARAEG**  
Member/End-User

  
**CHERYL F. BABAGO**  
Member

Approved/Disapproved:

  
**FRANCISCO V. VALES, JR.**  
Director IV

BAC Resolution No. 2018-08