



INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF  
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS  
(Administrative Order No. 25 S. 2011)

October 13, 2017

**FRANCISCO V. VALES, JR.**

Director  
National Printing Office  
Diliman, Quezon City



Dear Director Vales, Jr.:

We are pleased to inform you that the **National Printing Office (NPO)** is **ELIGIBLE** for the grant of Performance-Based Bonus (PBB) for Fiscal Year 2016. However, considering that NPO has one (1) unmet target due to controllable factors, the unit/s (including the highest ranking official) most responsible for the agency's non-accomplishment of the said deficiency should be **isolated and excluded** from the FY 2016 PBB ranking. The summary of the final IATF assessment result is attached.

To complete the PBB process, may we remind your office to publish the NPO **MFO Accountability Report Card (MARC-1)** and **Management Accountability Report Card (MARC-2)** in your website or official publication. Please coordinate with the AO 25 Technical Secretariat for the finalization of the said report cards.

Furthermore, please be advised that the evaluation of agency accomplishments for FY 2017 will be stricter. As such, agencies should meet their 2017 GAA targets and take necessary actions to accelerate procurement issues and other factors to ensure full utilization of approved budgets.

Thank you very much for your usual support.

Sincerely yours,

**BENJAMIN E. DIOKNO**

Secretary, Department of Budget and Management,  
and Chair, AO 25 Inter Agency Task Force



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| <b>NATIONAL PRINTING OFFICE (NPO)</b>                                    |  |
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| <b>Eligibility Requirements</b>  | <b>Final Assessment</b>  |
| <b>Good Governance Conditions</b>  |  |
| 1. Transparency Seal (including posting of System of Rating and Ranking) | <ul style="list-style-type: none"> <li>• Compliant</li> </ul>  |
| 2. PhilGEPS Posting  | <ul style="list-style-type: none"> <li>• Compliant</li> </ul>  |
| 3. Citizen's/Service Charter   | <ul style="list-style-type: none"> <li>• Compliant</li> </ul>  |
| <b>STO and GASS</b>  |  |
| 1. Submission of APP   | <ul style="list-style-type: none"> <li>• Compliant</li> </ul>  |
| 2. Submission of APCPI   | <ul style="list-style-type: none"> <li>• Compliant</li> </ul>  |
| 3. QMS Requirement   | <ul style="list-style-type: none"> <li>• Non-Compliant <ul style="list-style-type: none"> <li>- Only an Operations Manual is posted in the Transparency Seal webpage.</li> <li>- The Agency should have posted either a valid ISO 9001 QMS Certification (if already certified) or approved ISO 9001-aligned QMS Documents covering at least one (1) core process or frontline service.</li> </ul> </li> </ul>   |
| 4. Submission of Financial Report  | <ul style="list-style-type: none"> <li>• Compliant</li> </ul>  |
| 5. Submission of Report on Ageing of Cash Advances                       | <ul style="list-style-type: none"> <li>• Compliant</li> </ul>  |
| 6. Submission of Budget and Financial Accountability Reports (BFARs)     | <ul style="list-style-type: none"> <li>• Compliant</li> </ul>  |
| <b>FORM A (MFO and BUR)</b>  | <ul style="list-style-type: none"> <li>• Met all MFO and its STO performance indicators targets per BMB-C report.</li> <li>• Per DBM report dated July 21, 2017, the BUR which is not applicable for NPO due to the following: <ul style="list-style-type: none"> <li>- The NPO is a self-sustaining agency (since FY 2014) that finances its own operations expenses. Pursuant to Special Provision No. 1 of the FY 2016 Budget of the National Printing Office (NPO) under RA No. 10717 (FY 2016 General Appropriation Act), the revolving fund constituted from income derived from the production and other printing activities of the NPO shall be used to cover its operating requirements consistent with Section 3 of Executive Order No. 378 s. 2004.</li> <li>- Moreover, Special Provision No. 2 of the same R.A. explicitly mandate DBM</li> </ul> </li> </ul> |



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|                           | <p>to make an advance release of allotments to cover the first month Personnel Service (PS) requirements of the NPO just in case the revolving fund is not sufficient to provide for the said PS requirements. Thus, obligation and disbursement BURs are not applicable in the instant case.</p> <ul style="list-style-type: none"> <li>- In addition, NPO has no provision for MOOE and CO under the FY 2017 GAA, hence, both BUR are likewise not applicable.</li> </ul> |
| <b>OVERALL ASSESSMENT</b> | <ul style="list-style-type: none"> <li>Based on the results of validation, NPO <b>satisfied the requirements</b> and is <b>eligible</b> for the grant of FY 2016 PBB. However, the unit/s (including the highest ranking official) most responsible for the agency's non-compliance with the posting of ISO QMS requirement should be <b>isolated</b> and <b>excluded</b> from FY 2016 PBB ranking.</li> </ul>  |