



Republic of the Philippines  
 Presidential Communications & Operations Office  
**NATIONAL PRINTING OFFICE**  
 Edsa corner NPO Road, Diliman, Quezon City  
 Telephone and Fax No. 925-2192  
 E-mail Address: [npo.bacsecretariat@gmail.com](mailto:npo.bacsecretariat@gmail.com)

### REQUEST FOR QUOTATION

For procurement of Repair, Check-up and Maintenance of OCE Digital Printer  
 and Web/Continuous Printing Machine  
 Through Alternative Mode of Procurement under Sec. 53.1 [Two Failed Biddings]

The National Printing Office, through the Bids and Awards Committee, invites prospective suppliers to submit lowest and reasonable quotation for Procurement of Repair, Check-up and Maintenance of OCE Digital Printer and Web/Continuous Printing Machine with an Approved Budget for the Contract of Php2,000,000.00 through Revolving Fund 2017.

Quotations must be submitted personally or through e-mail/fax and duly signed by the owner or authorized representative of the supplier. Submission of Price Quotation Form [attachment 1] is not later than 3:00 p.m. on September 18, 2017.

### SCHEDULE OF REQUIREMENTS

Item No.	Description	Quantity	Total	Delivered Weeks/Months	Term of Payment	Warranty
Lot 1	Maintenance, Check-up, Repair of OCE Digital Printer	1	1	Within sixty [60] calendar days upon receipt of Purchase Order	Upon completion [good running condition], inspected and accepted by the end-user.	Parts – 6 months Labor – 1 year
Lot 2	Maintenance, Check-up, Repair of	1	1	Within sixty [60] calendar days	Upon completion [good	Parts – 6 months



	Web/Continuous Machine			upon receipt of Purchase Order	running condition], inspected and accepted by the end-user.	Labor - 1 year
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### TECHNICAL SPECIFICATIONS

Item	Specification	Comply or Not Comply																																										
1	<p>1) Repair, Check-up and Annual Preventive Maintenance for OCE Canon Printer [including replacement of parts]</p> <p>a. cleaning and check-up b. diagnosis c. changing of expendables according to maintenance plan</p> <p>List of expendable based on the User's Manual of Colourstream 3000 model</p> <table> <tr> <td><u>Description:</u></td><td><u>Qty per Printer:</u></td><td><u>Durability:</u></td></tr> <tr> <td>Print Head 40Hz</td><td>20</td><td>5000 hrs</td></tr> <tr> <td>Air Filter, PH cooling</td><td>2</td><td>or as required</td></tr> <tr> <td>Controller Printer</td><td>2</td><td>or as required</td></tr> <tr> <td>Wiper</td><td>4*</td><td>3 months</td></tr> <tr> <td>Ink Filter</td><td>4*</td><td>6 months</td></tr> <tr> <td>Air filter regulation valve</td><td>2</td><td>1 year</td></tr> <tr> <td>Fine filter purge system</td><td>2</td><td>1 year</td></tr> <tr> <td>Disk [PTFE] filter, ink system</td><td>18**</td><td>1 year</td></tr> <tr> <td>Cleaning roller</td><td>2</td><td>1 year</td></tr> <tr> <td>Bemcot</td><td></td><td>for print head Cleaning</td></tr> <tr> <td>Cleaning Liquid Pigment SUO2</td><td></td><td>for wiper cleaning</td></tr> <tr> <td>Cleaning Liquid Pigment SU50</td><td></td><td>for print head cleaning</td></tr> <tr> <td>Cleaning Liquid Dye Ink</td><td></td><td>for UV print head Cleaning</td></tr> </table> <p>Note: *Standard is 4 [CMYK], when fully configured **Standard is 4 Buffer tank, 4 Degassing filter and 1</p>	<u>Description:</u>	<u>Qty per Printer:</u>	<u>Durability:</u>	Print Head 40Hz	20	5000 hrs	Air Filter, PH cooling	2	or as required	Controller Printer	2	or as required	Wiper	4*	3 months	Ink Filter	4*	6 months	Air filter regulation valve	2	1 year	Fine filter purge system	2	1 year	Disk [PTFE] filter, ink system	18**	1 year	Cleaning roller	2	1 year	Bemcot		for print head Cleaning	Cleaning Liquid Pigment SUO2		for wiper cleaning	Cleaning Liquid Pigment SU50		for print head cleaning	Cleaning Liquid Dye Ink		for UV print head Cleaning	
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	<p>Vacuum system</p> <ol style="list-style-type: none"> <li>2) Printer assessment and complete printer cleaning</li> <li>3) Evaluation of the printer history</li> <li>4) Check of print and fuser quality</li> <li>5) Function test using relevant test specification to determine the threshold of Printer 1 and 2</li> <li>6) Check-up and repair of Hunkeler sheeter based on the wear and tear condition</li> <li>7) Replacement of parts for Hunkeler if necessary</li> </ol>	
2	<p>Repair, Check-up and Annual Preventive Maintenance for Web/Continuous Machine [including replacement of parts]</p> <ol style="list-style-type: none"> <li>d. cleaning, inspection and lubrication of all moving parts.</li> <li>e. Supply and install damaged parts/parts nearing end of service life such as but not limited to the following: <ol style="list-style-type: none"> <li>a.1. Replace double row line hole punch ring with complete set of long life line hole punches, i.e. pinch pin and punch die.</li> <li>a.2. Replace all timing belts.</li> <li>a.3. Replace or repair pneumatic control valves and solenoid valves.</li> </ol> </li> <li>f. Replace all damaged push button switches as well as some circuit breakers if found to be defective</li> </ol>	



Further, interested suppliers must submit, together with their quotation or proposal, the following documents:

1. Certified true copy of DTI or SEC Registration
2. Certified true copy of valid and current Mayor's Permit/Business License
3. Certified true copy of BIR Registration or Tax Identification Number [TIN]
4. Certified true copy of Tax Clearance issued by BIR
5. Certified true copy of Latest Income and Business Tax Return
6. Certified true copy of PhilGeps Registration
7. Duly notarized Omnibus Sworn Statement

Quotation/s will be valid for a period of 120 calendar days

The National Printing Office reserves the right to accept or reject any Quotation, to annul the procurement process and to reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, you may get in touch with the BAC Secretariat at the contact number abovementioned

**EDDIE B. VISTA**  
BAC Chairman





Attachment 1

### PRICE QUOTATION FORM

Date: \_\_\_\_\_

The Bids and Awards Committee  
National Printing Office  
Edsa, corner NPO Road  
Diliman, Quezon City

Sir/Madam:

1. After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder are our financial proposal for the items identified below:

ARTICLE AND DESCRIPTION	A B C	BID AMOUNT
a. Repair, Check-up and Annual Preventive Maintenance for OCE Canon Printer [including replacement of parts]	Php1,200,000.00	
b. Repair, Check-up and Annual Preventive Maintenance for Web/Continuous Machine [including replacement of parts]	Php800,000.00	

2. The above-quoted prices are inclusive of all costs and applicable taxes.

Signature : \_\_\_\_\_  
Printed Name : \_\_\_\_\_  
Company Name : \_\_\_\_\_  
Contact No. : \_\_\_\_\_