

REQUEST FOR QUOTATION

Date: September 14, 2017

PR. No.: 17-08-0501 (SVP)

ABC: P60,000.00

Name of Company:

Address:

Business Permit No.:

TIN No.:

Contact Nos. [Landline/Cellphone Nos./Email Add]:

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your representative not later than September 20, 2017 (3:00 PM).

Open quotations may be submitted, manually or through facsimile or email at the address and contact person/numbers indicated below.

Eden Taylan

Head-BAC Secretariat

Email Address: npo.bacsecretariat@gmail.com

Telefax: 925-2192

**EDDIE B. VISTA**

BAC Chairman

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form .
2. Bidders may quote for any or all items .
3. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of submission .
4. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable .
5. Quotations exceeding the Approved Budget for the Contract shall be rejected .
6. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein .
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s .
8. The item /s shall be delivered within thirty (30) calendar days from receipt of purchase order .
9. The NPO Inspectorate Group shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications .
10. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The NPO Inspectorate Group shall rescind the contract once the cumulative amount of the liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it .
11. Bidders must also submit the following :
  - a. Mayor's Permit
  - b. Philgeps Certificate of Registration
  - c. Income/Business Tax Returns with BIR Stamp
  - d. Omnibus Sworn Statement as prescribed by the GPPB

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s for the item/s, as follows:

| ITEM DESCRIPTION  | Quantity<br>(QTY) | Approved<br>Budget for<br>the Contract<br>(ABC) | OFFER |               |             |   |     |         |
|---|-------------------|---|-------|---------------|-------------|---|-----|---------|
|   |                   |   | PRICE |               |             | Compliance<br>with<br>Technical<br>Specifications |     | REMARKS |
|   |                   |   | QTY   | Unit<br>Price | Total Price | Yes   | No  |         |
| <b>Strapping Machine</b><br>Semi-Automatic Strapping<br>Machine<br><br><b>Specification :</b><br>Cycle time: 1.5 sec/strap<br>Strap width: 6 mm – 15 mm<br>Sealing Method: Heating<br>Element<br>Power Supply: 220 V/ 50Hz<br>Table Height: 750 mm<br>Tension range: 15-45 kgs. | 1 unit            | P60,000.00                                      |       |               |             | [ ]   | [ ] |         |

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Signature over Printed Name

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Position in the Company