



REPUBLIC OF THE PHILIPPINES

# NATIONAL PRINTING OFFICE

## INVITATION TO APPLY FOR ELIGIBILITY AND TO SUBMIT PROPOSAL

### FOR A JOINT VENTURE UNDERTAKING WITH THE NATIONAL PRINTING OFFICE IN THE AUGMENTATION OF PRINTING CAPACITY PROJECT PHASE III

The National Printing Office (NPO), in accordance with its mandate under E.O. No. 378, s. 2004 in relation to relevant laws and issuances, invites interested Private Sector Participants to submit proposals for **joint venture** in any or all of the lots under the project: **Printing Capacity Augmentation Project Phase III**.

Selection of the NPO's JV Partner(s) is open to participation by any eligible Private Sector Participant (PSP) under Competitive Selection, in accordance with the Revised Guidelines and Procedures for Entering into Joint Venture Agreements Between Government and Private Entities issued pursuant to Section 8 of E.O. No. 423, s. 2005.

NPO Printing Capacity Augmentation Phase III	
Lot Number	Description
1	Joint provision of property, plant and equipment, including consumables and services for use in the printing of various specialized/customized accountable and non-accountable forms for existing NPO clients under <b>Cluster 14</b> .
2	Joint provision of property, plant and equipment, including consumables and services for use in the printing of various specialized/customized accountable and non-accountable forms for existing NPO clients under <b>Cluster 15</b> .
3	Joint provision of property, plant and equipment, including consumables and services for use in the printing of various specialized/customized accountable and non-accountable forms for existing NPO clients under <b>Cluster 16</b> .
4	Joint provision of property, plant and equipment, including consumables and services for use in the printing of various specialized/customized accountable and non-accountable forms for existing NPO clients under <b>Cluster 17</b> .
5	Joint provision of property, plant and equipment, including consumables and services for use in the printing of various specialized/customized accountable and non-accountable forms for existing NPO clients under <b>Cluster 18</b> .
6	Joint provision of property, plant and equipment, including consumables and services for use in the printing of various specialized/customized accountable and non-accountable forms for existing NPO clients under <b>Cluster 19</b> .
7	Joint provision of property, plant and equipment, including consumables and services for use in the printing of various specialized/customized accountable and non-accountable forms for existing NPO clients under <b>Cluster 20</b> .

Capital outlay and operating expense required under the proposed joint venture arrangement/s, except for personnel and marketing costs, shall be for the exclusive account of the selected JV partner/s. The Revenue Sharing Arrangement shall be set forth



REPUBLIC OF THE PHILIPPINES

# NATIONAL PRINTING OFFICE

in the **Instruction to Private Sector Participants (ITPSP)** which shall be made available by the Secretary of the NPO Joint Venture Special Committee.

The following persons shall be eligible to participate in the competitive selection for prospective JV Partners: (a) Filipino sole proprietorship; (b) a partnership or corporation created pursuant to the Corporation Code of the Philippines and registered with the SEC.; or (c) a Consortium of two or more entities with at least sixty percent (60%) of both voting and non-voting interest in the said Consortium being owned and held, by citizens of the Philippines and/or by Philippine registered corporations at least sixty percent (60%) of both the total number of outstanding shares of stock, whether or not entitled to vote in the election of directors are owned by Philippine nationals. Applications for eligibility shall be evaluated based on a non-discretionary "pass/fail" criterion. A PSP shall be considered eligible upon compliance with the following minimum qualification requirements:

The PSP or its Lead Member, in case of partnership or consortium, should have completed in the last three (3) years printing of accountable forms or security documents whose value must be at least fifty percent (50%) of the relevant indicative project amount subject of the selection process. The indicative project amount shall be that which indicated in the ITPSP.

The PSP must show a positive liquidity ratio with a Net Financial Contracting Capacity at least twice the amount of indicative project amount. For this purpose, the PSP shall submit the most recent Audited Financial Statement stamped received by the Bureau of Internal Revenue as reference in the computation of the NFCC using the following formula:

*NFCC= [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.*

Additional criteria for eligibility and qualification are specified in the instructions to PSPs.

<b>Activities and Milestones</b>	<b>Date / Time</b>
1. Publication of IAESP at the NPO Website, Bulletin Board located in a conspicuous place in the NPO premises and National Newspaper	June 19, 2018 to June 26, 2018
2. Period of Submission of Expression of Interest (EOI), Non-disclosure Agreements (NDA) and Eligibility Documents	June 19, 2018 up to 12:00 noon June 26, 2018



REPUBLIC OF THE PHILIPPINES

# NATIONAL PRINTING OFFICE

3. Deadline of Submission of EOI, NDA and Eligibility Documents	12:00 noon of June 26, 2018
4. Opening of Eligibility Documents	June 26, 2018 1:00 p.m. <b>Venue:</b> NPO Conference Room, 3rd floor, EDSA corner NPO Road, Diliman Quezon City
5. Period of Evaluation of Eligibility Documents	1:00 pm of June 26, 2018 up to July 11, 2018
6. Notification of Eligible PSPs and Appeal Period	July 11, 2018 up to July 18, 2018
7. Purchase of Tender Documents by the eligible PSPs	July 18, 2018 up to August 2, 2018
8. Period of Preparation of Technical and Financial Proposals	July 18, 2018 up to 12:00 noon of August 17, 2018
9. Pre-selection Conference	1: 00 pm of August 2, 2018 <b>Venue:</b> NPO Conference Room, 3 <sup>rd</sup> Floor, EDSA corner NPO Road, Diliman, Quezon City
10. Deadline of Submission of Proposals	12:00 noon August 17, 2018 <b>Venue:</b> NPO Conference Room, 3 <sup>rd</sup> Floor, EDSA corner NPO Road, Diliman, Quezon City
11. Simultaneous Opening of Technical and Financial Proposals	1:00 pm of August 17, 2018 <b>Venue:</b> NPO Conference Room, 3 <sup>rd</sup> Floor, EDSA corner NPO Road, Diliman, Quezon City



REPUBLIC OF THE PHILIPPINES

# NATIONAL PRINTING OFFICE

12. Detailed Evaluation of the Technical and Financial Proposals	1:00 pm of August 17, 2018 up to August 31, 2018
13. Notification of the PSP who passed the Detailed Evaluation	August 31, 2018 up to September 7, 2018

Interested PSPs may communicate with the Office of the NPO-JVSC with contact details below to request the NPO-JVSC Eligibility Documents and Forms for the EOI and NDA, and for any further clarification.

**ENGR. NEIL L. MACARAEG**

Chairperson  
NPO-JVSC

**National Printing Office**

EDSA corner NPO Road, Diliman, Quezon City

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Without any imposed formalities, conditions or incurring any liability to any affected private proponents, NPO reserves, at any time prior to the signing of the Joint Venture Agreement, the right to reject any or all proposals, waive any minor defects therein, decide or resolve matters arising from the proceeding, proceed with direct negotiation and or accept the offer it deems most advantageous to the NPO and the government.

(sgd.)

**ENGR. NEIL L. MACARAEG**

Chairperson

NPO – Joint Venture Selection Committee